

**WORTHINGTON SCHOOLS
EMERGENCY WEATHER PROTOCOL**

ONE HOUR DELAY

- A one-hour delay is not considered a calamity day.
- Schools will open one hour after the normal starting time.
- District offices will open as soon as possible but not later than one hour after the normal start time.
- Building principals will be responsible for establishing a one-hour delay schedule, including lunchtimes, at their school
- AM Pre-K and AM Kindergarten classes will start on one-hour delay. K+ will operate on a one-hour delay.
- Non-publics and JVS requiring transportation will follow our one-hour delay.
- Care Before School programs will be cancelled. Care After School will be held.
- Normal ending times will be followed unless otherwise specified.
- After school programs and extra-curricular activities will be held as scheduled unless otherwise specified.
- Field trips will be determined on a case-by-case basis. Confirmation should be made with transportation department.

TWO HOUR DELAY

- A two-hour delay is not considered a calamity day.
- Schools will open two hours after the normal starting time.
- District and building emergency calling procedures will be followed.
- District offices will open as soon as possible but not later than two hours after normal start time.
- Building principals will be responsible for establishing a two-hour delay schedule, including lunchtimes, at their school.

- AM Pre-K and AM Kindergarten classes will be cancelled. K+ classes will operate on a two-hour delay.
- Non-publics and JVS requiring transportation will follow our two-hour delay.
- Care Before School programs will be cancelled. Care After School will be held.
- Normal ending times will be followed unless otherwise specified.
- After school programs and extra-curricular activities will be held as scheduled unless otherwise specified.
- Field trips will be determined on a case-by-case basis. Confirmation should be made with transportation department.

**SCHOOL CLOSING
(Calamity Day)**

- School buildings and district offices will be closed for routine business.
- No transportation will be provided for non-publics and JVS.
- After school and extra-curricular activities will be cancelled unless otherwise specified. Practices for athletic teams or co-curricular groups may be held depending on weather conditions. These must be approved by the building principal or high school athletic director. Practices must be voluntary.
- Field trips will be cancelled unless otherwise specified.
- Care Before and Care After School will be cancelled.

WEATHER EMERGENCY
Schools not in Session (Weekends and Holidays)

- The transportation supervisor will make the decision to dispatch or cancel transportation. For morning events the decision will be made by 5:30 a.m. For afternoon/evening events, the decision will be made by noon.
- If the transportation director decides to cancel buses due to weather conditions, all home and away events scheduled for that day will be cancelled. No private transportation will be permitted. Any exceptions must be approved by the director of secondary education (7-12) or the director of elementary education (K-6).
- Practices for athletic teams or other co-curricular groups will be cancelled unless approved by principals (K-8) or athletic directors (9-12).

EARLY RELEASE

- Situations will vary, but generally, if situations warrant an early release, high school students will be released at 1 p.m. Students at middle schools will be dismissed at 1:45 p.m. Elementary schools will follow their normal dismissal schedule at 2:30 p.m. or 2:50 p.m.
- Care After School will be cancelled only if elementary schools are released earlier than their expected time or if circumstances dictate that the buildings not be occupied or if CAS cannot provide adequate supervision due to the emergency.
- After school activities will be cancelled unless otherwise specified.
- School principals should ensure supervision in their buildings until all students and staff are safely out of the building.