



## PTA April Meeting Minutes

Tuesday, April 21st, 2020 7:00pm, Virtual Meeting

Attendees: Rebekah Kilzer, Sarah Mullen, Jenny Fuerst, Emma Lindholm, Christy Niezgoda, Heather Doherty, Sherri Berridge, Shannon Howman, Elizabeth Greiser, Deidre Rieppel, Lindsay Roop, Susan Mondrach, Kristen Klopfer, Jen Hall, Kate Stengel, Jackie Loar, Kristin Fisher

### President's Report: Susan Mondrach

- **Approval of March Minutes:** Christy Niezgoda asked for an amendment to the minutes stating that she also supports money for the 5th grade transition year. Lindsay Roop motioned to approve the minutes and Susan Mondrach seconded it. Minutes approved.
- **Open Committee Chair positions:** Susan reached out and asked all committee chairs if they would be interested in continuing their roles. Listed are the roles needing a chair for next year. A big thank you to all the past years committee chairs!
  - Curriculum Liaison-(Emma Lindholm volunteered)
  - PTAC representative-2 positions open
  - PTA Membership chair
  - PTA Directory chair
  - Skate Parties chair
  - Pastapalooza chair
  - We will be removing the red folder chair (due to more electronic communication). Also, if anyone wants to restart the school garden, please let us know. Sherri mentioned that there is a community member who has volunteered to come in the classroom and help organize the garden. We will leave that position open for now.
- **Nominating Committee:** nominated the following slate of officers for 2020/2021: voting will occur during the May meeting.
  - New vice president nomination (due to Lindsay Roop moving): Kristen Klopfer.
  - Continuing roles nomination: President- Susan Mondrach, Treasurer - Kristin Fisher, Secretary - Kate Stengel

### Vice President Report: Lindsay Roop

- Lindsay shared that unfortunately the Art show was cancelled for this year. She did speak to Kelly Liddil and Kelly mentioned possibly doing something informal with the art pieces at the ice cream social next year.

## Treasurer's Report: Kristin Fisher

- **Presentation of 2020-2021 budget:** See changes for 2020-2021 below. These are the proposed changes compared to last year's budget. The full proposed budget will be attached to the end of the minutes.

Dedicated	South Field Improvements	Removed - Funds moved to outdoor classroom during 2019 - 2020	(595)
Expenses	Camp Ohio	Increased to match the current enrollment for the 6th grade	140
Expenses	Copying/ Printing	Decreased due to e-backpack	(250)
Expenses	Gifts (births, deaths, retires)	Increased due to rate used in 2019 - 2020	50
Expenses	Pastapalooza	Combined into one line item under the fundraising section	-
Expenses	Playground Equipment	Increase to include carryover budget from 2019 - 2020	500
Expenses	Principal's Discretionary Fund	Increase to include 50% of Kroger Rewards	500
Expenses	Staff Appreciation Week	Increase to include carryover budget from 2019 - 2020	500
Expenses	Reflections: Dues	Increase to match max range provided by PTAC	20
Expenses	Treasury Software	Increase to match 2019-2020 expense	90
Expenses	PTAC Scholarship	Increase to match request provided by PTAC	100
Expenses	School Party Carry Over	Increase to fund a potential fall party with no end of school party	1,500
Expenses	Outdoor Classroom Expense	Removed - funds raised to complete classroom	(5,000)
Fundraising	Box Tops	Reduced to match current rates with online	(100)
Fundraising	Kroger Rewards	Increased to match current amounts	1,000
Fundraising	PTA Memberships	Increased slightly, but no update on Ohio PTA fees	150
Fundraising	Pancake Breakfast	Changed to breakeven and proposal to do every other year	(150)
Fundraising	School Supplies	Reduced for school year 2021-2022 (no 6th Grade)	(500)

- Christy Niezgoda raised the issue regarding the Kroger Reward line item (increased of \$1000) should be split equally between principal and PTA. Decision was made to add \$500 to the principal discretionary fund, to include the additional Kroger reward money. Lindsay Roop mentioned she thought it was a great year financially and hopefully we are set to do some fun things next year. Budget will be approved next month.
- Bylaws say that we need to present the proposed budget in a meeting to the PTA and input and changes can be made to it.
- Kristin shared that we are ending the year positively. All the dedicated funds are accounted for, Camp Ohio has \$3,900, outdoor classroom has \$16,000, art fund has \$1,500. We didn't have a lot of teachers that requested money this year.
- If anyone has any outstanding receipts that they need the PTA to reimburse, please get receipts to Kristin at the latest by the beginning of June. Our fiscal year ends June 30th and we need everything cleared by then.
- End of the Year Finance info-Super Games is holding our deposit for the end of the year party foam pit for a future date (more information later in minutes). Heather Scardina is working on getting the Selby park deposit back
- We will need 3 volunteers for an end of the year audit committee to audit our records. Rebekah Kilzer and Elizabeth Grieser volunteered to help. Kristin will look for one more person to help and get that set up.

## Principal's Report: Sherri Berridge

- Teachers and students are very bummed about the school closure. Unfortunately, she doesn't know anything else and is just waiting for more information. We probably won't know about next year anytime soon. Sherri is going to schedule a time for parents to come and get personal items and medications during the last week of school.

## **Committee Updates and Announcement:**

### **CHES Transition Year: Sarah Mullen**

- Sarah mentioned last month that a few current 4th grade parents requested PTA to look at funding for next year's 5th grade because we will have 2 graduating classes. PTA decided to propose equal funding for both 5th and 6th grade. She is grateful for the PTA support.

### **Teacher Appreciation Week: Emma Lindholm**

- Since school is out, Emma will save her idea for next year. Sarah presented another idea of placing a yard sign with the CHES logo on it or a fun message in every staff member's yard or in a window of an apartment. She thought it would be fun and encouraging to everyone to see them. Emma looked into and could get us 55 yard signs for \$450. We have about 50 staff members. We will need staff members addresses, someone to design the sign and place the sign. Sherri will make sure the staff is ok with giving out their addresses. Jenny asked if we could roll the remaining money to next year and possibly give them a bigger gift next year. We normally spend \$500 on presents and \$500 on a meal.
- Emma asked if we thought the teachers would feel appreciated enough. Sherri said she thinks the staff appreciates all the support the parents are giving them and thinks it will be fine. Shannon Howman also said that she thinks the staff is feeling very appreciated with all the parental support during the online learning and she thinks it would be great. Sarah also asks for people to take pictures of distributing the signs and posting on the page would make people happy. Sherri said that any notes or emails from the kids to the teachers would be great!
- Decision was made that Emma will get a final count on staff members and get a better quote. It was also decided that we would spend \$500 this year and roll \$500 over until next year and hopefully get a bigger gift next year.

### **PTAC Update: Christy Niezgoda**

- Christy stated that there has been nothing new since the last meeting. We relayed to the PTAC that CHES was interested in being involved in the parent education meetings next year. Kristin Fisher shared that we have not received any invoices for scholarships from the PTAC yet this year.

### **Outdoor Classroom: Lindsay Roop**

- We made \$3,497 on the silent online auction. The tag sale final amount is TBD because we don't have all the expenses yet, but it should be around \$1,500. SO, we officially raised enough funds to build the project, which is wonderful! The next step will be getting the district money so that they can pay our builder to start work. The thought is that we will break ground in June and then it will take about a month to build. Lindsay will confirm the details soon and will share with the PTA when she has the info. Jenny shared that she could call "THIS WEEK" newspaper to get the media involved during the grand opening. Heather thought we would send a press release especially to recognize the funders like the WEF, EPA, etc. Jenny will be happy to send a press release. Sherri is concerned that things won't move as fast as we want them to move. The

opening might have to be a small scale compared to what we originally thought. Sherry said she was excited about it and it is going to be a great asset next school year.

- Heather brought up all the classroom work that we had committed to as part of the Grant funding will be kicked to the fall. We will extend a couple of the grants guidelines dates. It is still to be determined.

#### **5th Grade Fundraising: Kristen Klopfer .**

- We raised over 3,000 for Camp Ohio. We had planned a 5th grade art auction at the Porch Growler, but now raised the question maybe we should do an online art auction instead. Susan mentioned maybe doing something in the Fall. Kristen will reach out to Kelly Liddil and ask if she has any ideas. Rebekah offered to help with the online auction if that is the route we take. Heather mentioned that Rebekah did an amazing job with the outdoor classroom online auction.

#### **Clean the Ravine: Heather Doherty**

- Heather stated we obviously could not hold the event this year, but she is excited about all the other activities that will be sent out to families that encourage them to get outside for Earth Day. There is a scavenger hunt, Kelly Liiddil has an art project and Tad Dritz did a great video. Thank you for all the families that helped plant trees donated by Green Columbus this past weekend. Heather said she is great to see all the trees growing that they have planted in the past.

#### **Plant Sale: Rebekah Kilzer**

- Rebekah shared the plant sale turned out very well. We made about \$5,488.25, which is wonderful considering Covid -19. Plant pick up will be May 2nd, we will need a couple extra volunteers to help pull the orders and load the plants for people to ensure social distancing. Sherri mentioned she doesn't think we will be able to use school grounds to pick up due to covid 19 restrictions. She will confirm with Trent Bowers and get back to us. Rebekah will reach out and let us know if she needs help with anything. We decided that more organized pick up time slots will be best to ensure social distancing and help ease people's minds. Rebekah, Susan and Sherri will talk and decide details after a location decision is made.

#### **Last Day of School Party: Jenny Fuerst**

- Jenny shared that Super Games kept our deposit for the foam pit and asked if we could use it in the same calendar year. If we cannot use it this year, they are willing to apply it to next year's end of the year party. Jenny asked if it would be possible to have something in the Fall. Sherri said she hasn't had any guidance about what is going to be like in the Fall, but doesn't see us having big gatherings. Sarah mentioned that the walk-a-thon might be a great opportunity to use it this calendar year. Jenny will call Super Games and put a hold on the walk-a-thon date once we know it.
- Lindsay asked about the surplus of money from the activities that did not happen this year. Kristin said we will have rolled over money in the bank account, but will need to add it into the budget if we want to spend it next year.
- We decided to add a line item to the budget called School Party Carryover and put \$1500 into it. This will allow us to use it when we can and not limit us to only the walk-a-thon, in case that doesn't happen.

#### **School Supplies: Kristen Klopfer**

- Nothing new for school supplies. Jody is still collecting lists and hopefully she will have that by the end of the week. Ordering usually starts now and goes until early June at the latest. We will push

online ordering, but if someone needs paper, we will definitely accommodate them. The new vendor includes a box of supplies with the child's name on it. Discussion around how it will look different; no community supplies, more hand sanitizer and clorox wipes, maybe individual labels for each child's items. Kristen will look at the list and make sure nothing needs added.

### **End of year celebrations: Jen Hall**

- Jen shared everyone is so sad to be missing the end of the year for the 6th graders. They have a couple of things planned, like a possible parade with decorated cars instead of the clap-out. Jen is working on the 6th grade slideshow, so that will still be happening. It won't be the same, but still trying to make it special for them. They have been waiting for the official school closure before they started to plan. If there does come a time that everyone can come together, they will make it happen. But for the time being they will make it as special as possible.

Jackie Loar shared the year has not turned out the way they wanted, but wanted to thank the PTA for all the support they have given throughout the past year.

Meeting adjourned at 8:55pm



CHES Budget Report 2020-2021.pdf