



KILBOURNE
MIDDLE SCHOOL
Cardinals

2018-2019

50 East Dublin-Granville Road
Worthington, Ohio 43085
614-450-4200

Name: _____

Address: _____

City: _____ Zip code: _____

Phone: _____

Cardinal Creed

Responsibility

I am kind to others.
What others say matters.
Our decisions affect each other.
I have a positive attitude.



Respect

I am respectful.
I am unique and worthy.
Everyone is important.
What I say matters.



Ownership

I make responsible decisions.
I make good choices.
I am committed to learning.
We thrive in a productive environment.
Together we can accomplish great things.

I am a Kilbourne Cardinal.
We have Cardinal Pride.

Mission

Kilbourne Middle School prepares students to be confident, active citizens who are self-directed lifelong learners.

Vision


Kilbourne Middle School is a student-centered educational community. We strengthen academic, emotional and social skills. We embrace diversity. We celebrate individual qualities and achievements. We prepare students for a successful future.

Welcome to the 2018-19 school year! I hope you enjoyed a summer vacation filled with fun and exciting memories with your friends and loved ones. This promises to be a year filled with great opportunities for all of our students as we strive to find ways that we can be even better than we have before! We embark on this journey with a pledge to you, our students and parents, that this will be a year of engaging, meaningful and rigorous work in our classrooms, combined with special events, numerous extracurricular clubs and activities and athletic teams certain to encourage our Cardinals to be involved and stay connected!

We are glad that you are here in our school and joining our family. Together we will work hard, learn a lot, and have fun along the way!

Have a great year at KMS!

Sincerely,

A handwritten signature in black ink that reads "Jim Gaskill". The signature is written in a cursive style with a large, looping initial "J".

Jim Gaskill
KMS principal

Strive for Academic Excellence

Academic excellence is the primary goal of Kilbourne Middle School. Students who achieve excellence are recognized throughout the year in special programs, in announcements, on social media and in the newsletter. There are also academic eligibility requirements for participation in the interscholastic athletic program of seventh and eighth graders.

Here are some hints to help you achieve academic excellence:

- Always bring the appropriate materials to class.
- Be sure to ask questions if you don't understand. There will be others who will be glad you did!
- Keep yourself organized.
- Keep an accurate list of assignments. Use your agenda and the school website to help you.
- Keep yourself up to date on all assignments.
- Set aside time for studying each school night. If you have finished your assignments before the time is up, use the rest of the time to read or review.
- Participate in class.

Distinguished, Honor and Merit Roll

Distinguished Roll	4.0 grade point average
Honor Roll	3.5 to 3.999 grade point average
Merit Roll	3.0 to 3.499 grade point average

Calculation of Grade Point Average (GPA)

To find the weighted value, take the grade earned and multiply it by the credit for the course. Add up all of the weighted values and divide it by the total credits.

Example:

Course	Credit	Grade	Value	Weighted Value
Language Arts	1.0	A	4	4.0
Math	1.0	A	4	4.0
Science	1.0	B	3	3.0
Social Studies	1.0	A	4	4.0
Digital Media	.50	B	3	1.5
Health & Wellness	.50	A	4	2.0
French	1.0	B	3	3.0
	Total = 6.0			21.5

21.5 divided by 6.0 = 3.58 GPA (Honor Roll)

Promotion Requirements

Students failing two or more core subjects for the year may be retained upon the recommendation of the administration and the teachers. Core subjects are math, language arts, science and social studies.

Assume Responsibility for Your Learning and Behavior

One of Kilbourne Middle School's goals is to maintain a POSITIVE, PREDICTABLE ENVIRONMENT. This allows students and teachers to successfully participate in the teaching-learning process as well as to enjoy a more pleasant and safe school experience. Choose to meet school expectations and you will help to create an environment where academic success and personal growth can be achieved.

We expect our students to:

- Attend school and class every day.
- Arrive at school and class on time.
- Know and follow all system-wide, school and classroom rules.
- Treat other students with respect.
- Treat all adults with respect.
- Take appropriate care of all school property.
- Keep the school clean and free from litter and graffiti.
- Participate in school activities.
- Act as a link between school and home by sharing your assignments and grades with your parent/guardian.

Staff and students have identified rules that will help us achieve our goal of student success. Your teachers will discuss rules and consequences with you throughout the school year.

Classroom Standards

- Come to class prepared with all necessary materials.
- Raise hand for permission to speak or leave your seat.
- Follow teacher's directions.
- Follow all school rules.
- Be respectful of your teacher and other students.
- Work hard during class and assist time.
- Ask for help when you need it.
- Do your own work. It is not okay to copy another student's work, plagiarize from the internet or cheat on assignments, quizzes, tests, etc.
- Handheld devices are to remain silenced and put away unless otherwise directed by the teacher for an academic activity.

System-Wide Discipline Policy

Kilbourne Middle School also follows the system-wide discipline policy. The policy can be found at KMS Website. It is your responsibility to be aware of and follow this policy.

School Standards

- Keep hands, feet and objects to oneself.
- Refrain from engaging in dangerous behavior.
- Refrain from using harmful substances.
- Obtain permission to leave class, miss a class or miss school.
- Refrain from using profanity or obscene language.
- Refrain from yelling or shouting in the building.
- Walk in the building.
- Arrive to class on time.
- Follow staff directions the first time they are given.
- Respect the rights and property of others.
- Have a hall pass and permission from a teacher whenever out of the classroom.
- Wear appropriate clothes to school.
- Cell phones, head phones and other handheld electronic devices are permitted to be used before school, after school, between classes, during lunch/seminar or at teacher discretion only. Cell phones are not to be used for non-academic purposes during instructional time.

After-School Activity Standards

- Activities are for KMS students only. No guests are allowed.
- Arrive at the activity within fifteen minutes of its starting time.
- Once you arrive to an after-school activity, you are expected to remain for the duration. Any student wishing to leave early will be released only to his or her parent/guardian.
- Remain in the designated area throughout the activity.
- All school rules apply.
- Any violation of the KMS Student Code of Conduct may result in students losing their privilege to attend student after school social activities for a period of time to be determined at the principal's discretion.
- Students and parents are responsible to for arranging transportation home in a timely fashion.

Be Involved in Your School Community

Assemblies

Throughout the school year we will have assemblies as a regular part of the school program. It is necessary that our students conduct themselves in a courteous manner and comply with the following guidelines:

- Walk quietly in a single file line for the assembly. No talking. Be seated as directed by your teacher.
- Show respect for those involved in the assembly by being a good spectator.
- No cell phones are permitted to be used during assemblies. All phones must be silenced and put away.
- Students removed from assemblies for disciplinary reasons may not be allowed to attend future assemblies.

Interscholastic Athletics

We offer a variety of sports for seventh and eighth grade students. Completed OHSAA Pre-Participation Physical Evaluation forms are required to try out and to participate in a school sport. They must be turned in prior to your participation. Physicals are good for one calendar year from the date of exam.

ALL student athletes must register using FinalForms at worthington-oh.finalforms.com.

Students are only required to register one time for their entire school career. Enter the student information and select each sport in which they plan to participate.

Students must have passing grades in a minimum of five subjects in the previous grading period. Students who are assigned after school detention or a suspension may not practice or compete on those assigned days. Students must attend school for four periods, not including lunch, in order to participate in an athletic event. Student athletes must also agree to abide by the extracurricular Code of Conduct adopted by the Worthington Board of Education. This code prohibits the use of tobacco, alcohol or other illegal substances and requires that a student comply with school rules. Students may be prohibited from participating in extracurricular activities for violations of this code of conduct.

Tryouts begin the first day of the season. The following dates are the official start dates as dictated by OHSAA. Coaches will provide literature and information regarding program specific dates.

Football	July 30
Volleyball	August 1
Cross Country	August 1
Girls Basketball	October 26
Boys Basketball	November 2
Gymnastics	November 2
Wrestling	November 9
8 th Girls Softball	February 18
8 th Boys Baseball	February 18
Boys Lacrosse	February 19
Girls Lacrosse	February 19
Track & Field	March 4
8 th Cheerleading Tryouts	TBA

Participation Fees

Level I fees - \$125.00 All Sports (Level I NOT to exceed \$375.00 per year per student)

Level II fees - \$85.00 Cheerleading

Level III fees - \$35.00 Math Counts, Drama Club, Power of the Pen, Tech Crew (Level II and III not to exceed \$195.00 per year per student)

In addition to participation fees, some sports may have other expenses such as shoes or spirit wear. There is an additional \$10.00 liability insurance fee for cheerleading.

Band/Orchestra

Musicians may become members of either the Kilbourne Band and/or Orchestra. These groups have regularly scheduled rehearsals and take part in many school programs. Band and Orchestra are open to all students who have participated in the elementary program or have taken private lessons and have the music skills appropriate for the grade level and their peers. Attendance at Band and Orchestra concerts is required and part of the graded curriculum for these courses.

Vocal Music

Seventh and eighth grade vocal music students may join the choir. These groups have regularly scheduled rehearsals and take part in many school programs. Choir is open to all students who show an interest to learn and a commitment to practice. Attendance at Choir and Showchoir concerts is required and part of the graded curriculum for these courses.

Clubs

A variety of academic enrichment opportunities are offered. Math Counts, Book-N-Bag, Board Game Club, Guitar Club, 8th Grade WEB Mentors and Robotics Club are some examples. Listen to the announcements for meeting times.

Drama Club

Drama Club members are involved in a school production. Tech Crew is a part of this production. There is a participation fee of \$35.00.

Yearbook

KMS publishes its own yearbook. Students receive order forms at school or yearbooks can be ordered online at ybpay.lifetouch.com. In addition, we welcome any pictures that a student or parent wishes to donate.

Know Resources Available to You

Media Center

The Kilbourne Media Center houses a collection of books, reference materials and magazines for research and enjoyment. You may come to the Library Media Center with a group or on an individual basis. You must have a pass from your classroom teacher. There will be a media specialist there to help you. For some assignments, you may need to go to the public library.

Technology

ALL STUDENTS MUST HAVE THEIR PARENT/GUARDIAN PERMISSION BEFORE THEY CAN ACCESS THE NETWORK. Network etiquette is included as part of classroom responsibilities. Students who do not abide by the network guidelines will lose their privilege to use school technology. Students who harm or destroy school equipment (chrome books, laptops, desk tops, etc.) will be subject to disciplinary consequences and may be asked to pay for damages or replacements.

Principal

The principal's office is in the main office. One of the many roles of the principal is to help students feel good about life at KMS and to help remove barriers to learning. If you need help with something at school, the principal will try to help resolve whatever is happening. Stop in the Main Office to schedule an appointment. If the principal is not available or is out of the building, you can make a request to be called down to see him when he returns.

Dean of Students

The Dean of Students' office is located on the first floor in the main office. If you have any problems related to discipline or classes, you will find help here; however, you do need a pass from your teacher.

The Counselor

The school counselor's office is located on the first floor in room 104. If you have any issues or concerns – personal, social, academic, emotional – you will find help here. If you need to see the counselor, leave a note in the main office.

Secretaries

The secretaries in the office are the people that all students get to know. The secretaries are there to help you with many things. Get a pass from your teacher if you need to come to the office.

School Nurse

The clinic is located in the main office complex. You will need a pass from your teacher to see the nurse. In case of an emergency, come directly to the office.

School Newsletter

Our weekly electronic newsletter is emailed to parent/guardians on Fridays. It contains useful information regarding upcoming school events. Students should also read it as it is our main link of communication.

PTSA

These initials stand for Parent/Teacher/Student Association. The PTSA meets monthly and students are always welcome. The PTSA has fundraisers in which student participation is critical. The money raised is used for student activities and to help fund instructional innovation through our teacher mini-grant program.

Contact KMS Staff

If you need to leave a message for a staff member during school hours, please call our main office number, 450-4200. A directory of email addresses for our staff members is available on the district website worthington.k12.oh.us.

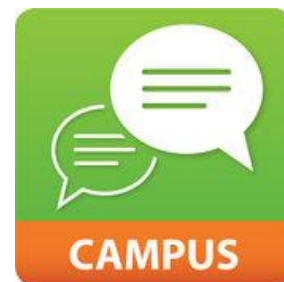
Website Information

The Worthington Schools website (worthington.k12.oh.us) is a great resource for information about district and school events, daily announcements, and athletic activities.

Parents/guardians will be issued a username and password at the beginning of the school year. Select the Kilbourne Middle School link to view information specific to our school.

Infinite Campus

We use a student management system called Infinite Campus. Parents are required to check and update personal directory information annually. This is also where grades, assignments and other class related information can be found. Download the app, enter the district access code **YCWTRL** and your district ID and you are ready to go!



Know School Procedures

Building Access

Students can access the building beginning at 8:00 on school days. Entry is through door #1 (Hartford Road). Students can go to the cafeteria, gym or library. All doors are secured at 8:45. Students and visitors arriving after 8:45 must enter through door #5 (front door).

At 8:30 a.m., the students will be released to go to their lockers. Students not in their first period class by the 8:45 a.m. bell will be marked tardy. Students who are tardy to school five or more times during a semester will begin to receive disciplinary consequences. Students who continue to be tardy will be assigned escalating disciplinary action.

There are three minutes between classes. If you are not in class when the bell rings, you will be counted as tardy. Three class tardies in a semester will result in disciplinary action by classroom teachers. Repeated tardiness to classes will result in escalating disciplinary action.

ACT RESPONSIBLY ... BE ON TIME TO CLASS!

Student Fees

The Worthington School District charges a \$38.00 fee for consumable materials used in the classroom. These fees help purchase materials used by individual students, such as chemicals, paper, paint, PE uniform, etc. Fees can be paid online or by cash, check or money order made payable to **Kilbourne Middle School** during Cardinal Flight.

Change of Address

Any change of address, email, or telephone number **should be reported immediately** to the office. Parent/guardians should update their contact information via the Worthington Schools website. A pupil moving out of the Worthington School District should have their parent/guardian check with the main office for withdrawal instructions.

School Supplies

Class supply lists are posted on the website and in the main office. Students are expected to have the appropriate school supplies in classes at the beginning of school.

Visiting

Visitors are welcome at our school. It is required; however, that they stop at the office and obtain a visitor's permit, so that the office may know who is in the building. Usually only parents or guardians are allowed to visit classes. Student visitors must obtain

permission from the principal. In most cases, no student visitors will be permitted during school hours.

School Buses

School buses leave immediately after school. All school rules apply to the bus as well. Students who ride the bus are expected to be quiet and orderly while on the bus. Students must remain seated when the bus is moving. Students may talk quietly but must avoid shouting or making unnecessary noises. Throwing any type of material is prohibited.

Students who distract the bus driver from concentrating on safe operation of the bus will be reported to the principal. The principal or dean will then determine what disciplinary action is necessary. The student may be prohibited from riding the bus for a designated period of time. Parent/guardians and students must understand that the bus driver's task is an extremely demanding one and that the drivers need cooperation and respect.

Students are expected to ride the assigned bus to and from school. We are aware that situations arise when a student will request permission to ride on a different bus. This should be arranged in advance. **Parents should send an email to eemberton@wscloud.org with any bus requests. Students will then receive a bus pass to give to the driver at dismissal.**

Backpacks

During the school day, large backpacks should be stored in your locker. Drawstring backpacks, small purses or pencil bags are acceptable for use during the school day.

Lockers

You will be issued a locker during Cardinal Flight. **Do not tell anyone your locker combination or share lockers.** You are responsible for anything in the locker that is assigned to you. If you forget your combination or your locker jams, report it at the Main Office. Nothing should be attached to the inside of your locker that cannot be easily removed at the end of the school year. Use of markers or other writing materials on your locker is not permitted. This will be considered school vandalism and will be handled as a of conduct violation. Lockers are the property of the Worthington City Schools and can be searched at any time.

Dressing for School

Students are expected to maintain a neat, well-groomed appearance that is not distracting to other students. All students should **DRESS FOR SUCCESS!** Students who do not follow the guidelines will be asked to stay in the office until a parent/guardian can bring appropriate clothing. Repeated violations will result in escalating disciplinary action. Students are to refrain from wearing:

- Any items which depict or imply drugs or alcohol, are sexually suggestive, or are obscene are not acceptable.
- Any clothing that is extremely distracting and has the potential to disrupt the academic process is prohibited.
- Dress that is inappropriately revealing will not be permitted, including, but not limited to: low necklines, midriff shirts, distressed or ripped clothing that exposes skin which should be covered per dress code requirements, any clothing that reveals undergarments of any kind.
- Bandanas, sunglasses, hats, caps, hoods, picks, combs, curlers, or hair nets may not be worn. Sleeveless shirts must have at least a 2-inch wide strap, and rolling waistbands to shorten skirts or shorts is prohibited. Outerwear, including hats, should be secured in your locker. No athletic equipment or cleats may be worn in the building.

Electronic Devices

Cell phones, head phones and other handheld electronic devices are permitted to be used before and after school, during non-instructional time (between classes), during lunch/seminar or for academic purposes during class time. Handheld devices are to remain silenced and put away unless otherwise directed by the teacher for academic purposes. Students may use cell phones to contact parents during lunch/seminar only. Students are always welcome to use the office phone outside of the lunch periods. Students are not permitted to take photos or videos of other students or staff while at school. Students are expected to use their cell phone responsibly at all times. We encourage all students to “post positive” when using social media and to never post obscene or disparaging remarks towards other people. Remember - having a cell phone at school is a privilege not a right. The administration reserves the right to rescind a student’s use of a cell phone during school hours.

Public Displays of Affection

The school environment is a place where focus needs to be on the development of academic and appropriate social skills. Public displays of affection are not appropriate in an academic setting. Repeated violations will result in parent/guardian contact, assignment to after school detention or suspension from school.

Cafeteria

Breakfast will be served from 8:15 to 8:35 a.m. A variety of breakfast items are served daily. Breakfast costs \$1.60 or \$0.30 reduced. Students are

responsible for cleaning up after themselves and getting to first period class on time.

Lunch consists of a main dish, bread item, milk and two of the following: salad, vegetables, fruit and juice. In addition, there are separate salads, sandwiches and desserts which you may purchase at extra cost. Lunch costs \$3.00 or \$0.40 reduced. You may also bring lunch from home.

Kilbourne Middle School uses a Point of Sale system that allows parent/guardians to deposit funds in their child’s lunch account. Deposits may be made online at mypaymentsplus.com. Cash or checks should be given to the cashier. Checks should be made payable to **Worthington Board of Education**. Apply for free or reduced lunch online at worthington.k12.oh.us.

All food must be eaten in the cafeteria. Students are responsible for washing their table. Only under special arrangements can you eat outside of the cafeteria. You must be escorted by the supervising adult who is providing you such permission.

Academic Assist/Advisory

Academic Assist is designed for all students to get small group or individual time with staff. Activities during this time include, but are not limited to, tutoring, academic intervention, and academic enrichment. During this time, students are not permitted to use cell phones for any reason. This is a time to focus on academics or for teacher-led group discussions.

Academic Prep

Academic Prep is an elective period during school for students to complete homework assignments or work on other school work. Students are expected to work silently and independently during this time. Cell phones are to be silenced and put away during this time. Students who do not comply with the Academic Prep expectations will be subject to disciplinary action and possible removal from Academic Prep.

Absences

Worthington City Schools Attendance Philosophy

The Worthington City School District believes daily attendance is a foundational piece of a student’s academic success. In creating an environment for that academic success, the district works with students and their parents/guardians to encourage consistent ongoing attendance.

What is House Bill 410?

House Bill 410 was passed into law by the Ohio General Assembly in December, 2016 and the most recent state guidelines were made in July, 2017. This has changed the way school districts monitor student attendance across the state. Schools now must keep

track of absences by “hours” (to include partial-day absences) as opposed to “days missed.”

- What are some of the changes that will go into effect?
 - Definitions:
 - Habitual Truant - any student absent **without a legitimate excuse** for absences of
 - 30 or more consecutive hours
 - 42 or more total hours in one school month
 - 72 or more total hours in one school year
 - Excessive Absence - any student absent **with or without a legitimate excuse** for absences of
 - 38 or more hours in one school month
 - 65 or more hours in one school year
- Consecutive Hours Hours in a School Month
Hours in a School Year

	Consecutive Hours	Hours in a School Month	Hours in a School Year
Habitual Truant	30+ hours unexcused	42+ hours unexcused	72+ hours unexcused
Excessive Absences		38+ hours excused or unexcused	65+ hours excused or unexcused

- If a student has exceeded one of the attendance thresholds for **Habitual Truancy**, a letter will be sent home with the student and phone calls will be made to contact the student’s parent/guardian to set up a meeting. The purpose of this required meeting will be for the parent/guardian, student (when appropriate), and building staff to be a part of an Absence Intervention Team and meet to develop an Absence Intervention Plan. A plan will need to be developed to achieve “satisfactory” improvement in attendance, or truancy charges could be filed to the juvenile court.
- If a student has exceeded one of the attendance thresholds for **Excessive Absences**, a letter will be sent home with the student and phone calls will be made to note the requirement for any additional absences to have a doctor’s note to consider them excused.

Parent/guardians should call the attendance office (614-450-4210) the morning of the absence. If the absence is not reported and the attendance office is unable to verify the absence, the student will be marked unexcused. All absences must be verified and a reason for the absence must be given.

If a student is absent for **more than three school days**, a parent/guardian may request homework assignments by contacting the teachers directly or checking Infinite Campus. Classwork can be collected and picked up in the Main Office.

Parents should call the attendance office to notify us when a planned absence is known ahead of time (doctor/dentist appointment). It is the student’s responsibility to notify teachers of the absence and to collect missed assignments. In the event that an extended absence is requested, parents should notify the attendance office ahead of time. The student must visit the attendance office at least three days ahead of time to pick up the extended absence paperwork. Not following procedure may result in the absences being considered unexcused.

If a student is required to leave during the school day, a parent/guardian should call or send a note to the office at the beginning of the school day. A parent/guardian is required to come in to the main office and sign the student out.

If a student becomes ill or is injured during the school day, they should report to the health office (located in the Main Office). If necessary, the health office aide will contact the parent/guardians. Please be sure to keep emergency contact information updated in Infinite Campus.

Guidelines for when to keep your child home from School

The protocol for management of communicable disease in Worthington City Schools is based upon the Ohio Department of Health’s guidelines and recommendations. Your child is too ill to go to school if he or she has any of the following symptoms:

- Temperature above 100° F by mouth
- Vomiting or diarrhea within past 24 hours
- Shortness of breath or has increase in wheezing during normal activity
- Has a cough that interrupts normal activity
- Pain from an earache, headache, sore throat or recent injury
- Has yellow or green drainage from nose or eyes
- Rash over body or localized to one area of the body
- Fatigue and needs bed rest (common with flu-like symptoms)
- Signs of conjunctivitis such as red, crusty or swollen eyes

Students who are sent home with a fever of 100° or higher must remain home until the student is fever free for 24 hours without the use of medication. In most cases this means that the students will miss school the following day. Please understand that fevers can reoccur within a 24 hour time period and this policy is in the best interest of all students.

Students who are sent home for vomiting or diarrhea must also stay home for 24 hours to ensure that these symptoms are gone before returning to school.

Students with signs of conjunctivitis or a communicable disease may return once the symptoms have been treated and are gone or a note is presented from a doctor stating that the student may return to school.

Late to School (Tardies)

Students are expected to arrive on time to school and be in their first period class when the 8:45 a.m. bell rings. At 8:30 a.m., the students will be released to go to their lockers. Students not in their first period class by the 8:45 a.m. bell are to report to the main office with a note from a parent/guardian explaining the tardiness. Students who are tardy to school five or more times during a semester without a legitimate excuse will begin to receive disciplinary consequences. Students who continue to be tardy will be assigned escalating disciplinary action. Tardiness due to oversleeping, alarm clock not working, weather conditions, etc. are not legitimate reasons for being tardy to school. Be aware of changing weather conditions. Leaving home a little earlier may be necessary in order to arrive on time.

Medication

Over the counter medications: 7th and 8th grade students can carry their over the counter medication and administer to themselves as long as the form signed by the parent is on file in the health office and indicates such. 6th grade students must keep medication in the health office. 7th and 8th grade parents may opt to have it kept in the medicine cabinet as well. If a student requires a prescribed medication during the school day, it is mandatory that a physician complete a **Medical Authorization Form**. This form can be printed from the district website or picked up in the KMS office. **The form and the medication, in its original bottle, should be brought to the main office by a parent/guardian.**

Phone Calls

Students may use cell phones to contact parents during lunch/seminar only. The phone in the main office is to be used for parent/guardian contact or emergency situations only when classes are in session.

Lost Items

Students are responsible for their own belongings. Any lost items found in the school will be turned into the main office. At the end of the day, these items are placed in our Lost & Found which is located in the east stairwell across from the gym doors. Periodically throughout the year we will place all of the collected items in the Lost & Found out on tables for students to see and claim what is theirs. All items leftover will be donated to charity.

Locker Room Locks

Students have the opportunity to use our locker rooms and lockers during Health and Wellness courses as well as during athletics seasons. Students are responsible for securing their own valuables. KMS does not provide locks for the locker rooms. Play it safe ... use a lock on your locker at all times!

Damaged/Lost Books

Report lost or damaged textbooks to the teacher or librarian. There will be a charge for any lost or damaged textbook or library book.

School Safety

School safety is a high priority for everyone at KMS – teachers and students! We keep our school secured all day long. Students are not to open exterior doors for anyone – even staff members! Anyone who does not have authorized access to our school must enter by the main office and be admitted by our office staff.

Also, we need students to help adults know what is happening in our school (or outside of school). We embrace the “if you see something, say something” mindset. If you are concerned about something, tell a trusted adult in then building or at home.

We do practice safety drills throughout the year. These drills are meant to help everyone learn and know what to do in the event of an actual emergency. These drills are to be taken seriously. Students who choose to act inappropriately during our safety drills will have disciplinary consequences assigned.

School Closing

School closing information will be announced over radio and television stations beginning at 6:00 a.m. Parent/guardians will also be notified through a phone call, text message and email by the district messenger system. It is imperative that all contact information is kept current in the Infinite Campus student information system.

KMS Bell Schedules 2018-2019

Regular Schedule (1)

Period	Begins	Ends
1 st	8:45	9:29
2 nd	9:32	10:16
3 rd	10:19	11:03
4A	11:06	11:28
4B	11:28	11:50
5A	11:53	12:15
5B	12:15	12:37
6 th	12:40	1:24
7 th	1:27	2:11
8 th	2:14	2:58
9 th	3:01	3:45

6th Grade Schedule (2)

Period	Begins	Ends
1-Class 1	8:45	9:29
2-Class 1	9:32	10:16
3-Related Arts	10:19	11:03
4-Class 2	11:06	11:50
5-Class 2	11:53	12:37
6-Lunch/Seminar	12:40	1:24
7-Class 3	1:27	2:11
8-Class 3	2:14	2:58
9-Assist	3:01	3:45

2 Hour Delay Schedule (3)

Period	Begins	Ends
1 st	10:45	11:12
6 th	11:15	11:42
4A	11:45	12:07
4B	12:07	12:29
5A	12:32	12:54
5B	12:54	1:16
2 nd	1:19	1:46
3 rd	1:49	2:16
7 th	2:19	2:46
8 th	2:49	3:16
9 th	3:19	3:45

A.M. Assembly Schedule (4)

Period	Begins	Ends
Assembly	8:45	9:35
1 st	9:40	10:17
2 nd	10:20	10:56
6 th	10:59	11:35
4A	11:38	12:00
4B	12:00	12:22
5A	12:25	12:47
5B	12:47	1:09
3 rd	1:12	1:48
7 th	1:51	2:27
8 th	2:30	3:06
9 th	3:09	3:45

P.M. Assembly Schedule (5)

Period	Begins	Ends
1 st	8:45	9:21
2 nd	9:24	10:00
3 rd	10:03	10:39
4A	10:41	11:03
4B	11:03	11:25
5A	11:28	11:50
5B	11:50	12:12
6 th	12:15	12:51
7 th	12:54	1:30
8 th	1:33	2:09
9 th	2:12	2:48
Assembly	2:55	3:45

WORTHINGTON SCHOOLS 2018-2019 CALENDAR

First day of classes -

Last day of classes -

School Closed

Last day of Quarter

JULY 2018				
M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST 2018				
M	T	W	TH	F
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
28	29	30	31	

OCTOBER 2018				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

NOVEMBER 2018				
M	T	W	TH	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

DECEMBER 2018				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

JANUARY 2019				
M	T	W	TH	F
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

FEBRUARY 2019				
M	T	W	TH	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	

MARCH 2019				
M	T	W	TH	F
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

APRIL 2019				
M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

MAY 2019				
M	T	W	TH	F
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JUNE 2019				
M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

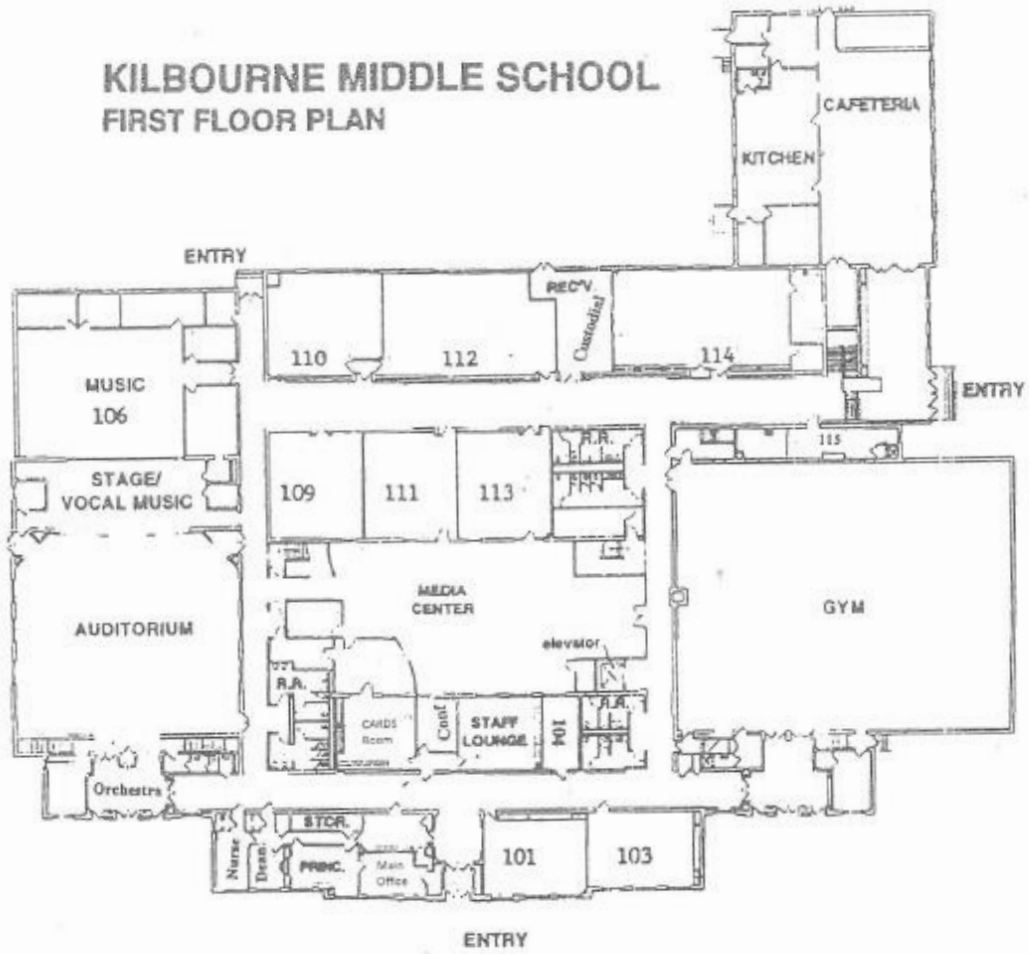
Important Dates:

3-Sep	Labor Day
4-Nov	Daylight Saving Time Ends
22-Nov	Thanksgiving
24-Dec	Winter Break Begins
21-Jan	Martin Luther King, Jr. Day
18-Feb	Presidents' Day
10-Mar	Daylight Saving Time Begins
11-Mar	Spring Break Begins
27-May	Memorial Day

13-Aug	Teacher Workday
14-Aug	Teacher Workday / Convoc
19-Oct	Teacher Collaboration/ PD
21-Nov	In-Lieu of Parent Teacher Conferences
4-Jan	Teacher Grading Day
8-Mar	In-Lieu of Parent Teacher Conferences
19-Apr	Teacher Collaboration / PD
23-May	Teacher Grading Day

1 st Semester	88
2 nd Semester	89
Student Total	177
Teacher Days	185
Potential Make-up Days -	03/08/19
	05/23/19
	05/24/19

KILBOURNE MIDDLE SCHOOL FIRST FLOOR PLAN



SECOND FLOOR PLAN

