

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

January 8, 2018

Organizational Meeting
Regular Meeting
Worthington Education Center

7:00 p.m.
7:30 p.m.

ORGANIZATIONAL MEETING

Item

A-1-a Call to Order

(McCuen)

A-1-b Welcome and Introductions

Treasurer Jeff McCuen will introduce Board Members Jennifer Best, Nikki Hudson, Julie Keegan, Sam Shim, Charlie Wilson, and Superintendent Trent Bowers.

(McCuen)

A-1-c Pledge of Allegiance

(McCuen)

A-1-d Appointment of President Pro Tempore

(McCuen)

Recommended motion: "...to appoint board member Julie Keegan as president pro tempore for the purpose of presiding over the January 8, 2018 Organizational Meeting.

ACTIONS REQUIRED FOR THE ORGANIZATIONAL MEETING FOR 2018

A-2-a Swearing in of New Board Members

Treasurer Jeff McCuen will administer the Oath of Office to newly elected school board members Jennifer Best, Nikki Hudson, and Sam Shim.

I, _____ (name), do solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as a Board of Education member in and for the said Worthington School District, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office, and until my successor is chosen and qualified.

(McCuen)

A-2-b Election of President

Board of Education President Pro Tempore Julie Keegan will seek nominations for president and the board members will vote on the individual or individuals nominated.

(Keegan)

A-2-c President's Oath of Office

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as President of the Board of Education of the Worthington City School District, Franklin County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” (The answer is “I do.”)

(McCuen)

A-2-d Election of Vice President

The president will seek nominations for vice president and the board members will vote on the individual or individuals nominated.

(President)

A-2-e Vice President's Oath of Office

“Do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio; and that you will faithfully and impartially discharge your duties as Vice President of the Board of Education of the Worthington City School District, Franklin County, Ohio, to the best of your ability, and in accordance with the laws now in effect and hereafter to be enacted, during your continuance in said office, and until your successor is elected and qualified.” (The answer is “I do.”)

(President)

A-2-f Establishment of Meeting Dates and Times

(President)

Recommended motion: “...to establish the regular meeting dates, times and places of the Worthington Board of Education for 2018, according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 8, 2018	7:00 p.m.	Organizational Meeting	Worthington Ed Center
January 8, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
January 22, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
February 12, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
February 26, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
March 12, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
April 9, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
April 23, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
May 14, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
June 11, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
June 25, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
July 9, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
July 23, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
August 13, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
August 27, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
September 10, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
September 24, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
October 8, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
October 22, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
November 14, 2018(Wed.)	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
November 26, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
December 10, 2018	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center”

Board of Education meetings are typically scheduled on the second and fourth Monday of each month. The month of March has only one scheduled meeting due to Spring Break, the month of May has only one scheduled meeting due to Memorial Day, and the month of December has only one scheduled meeting due to Winter Break. Additional special meetings may be scheduled as needed.

The first November meeting is Wednesday, November 14, 2018, to accommodate OSBA Capital Conference.

A-2-g Appointment of Board Representatives (President)

Recommended motion: "...to approve the appointment of board members to the following boards, commissions and organizations for 2018:

Ohio School Boards Association Legislative Liaison:	Charlie Wilson
Delegate and Alternate Delegate To the Annual Assembly Meeting Of the Ohio School Boards Association:	Julie Keegan (Delegate) Sam Shim (Alternate)
Ohio School Boards Association Urban School District Advisory Network Liaison:	Charlie Wilson
Liaison to City of Worthington:	Nikki Hudson
Ohio School Boards Association - SALT:	Charlie Wilson
Liaison to Worthington Educational Foundation:	Julie Keegan
Liaison to Worthington Public Libraries Board:	Jennifer Best"

A-2-h Tax Advance Request Policy

Recommended motion: "...to authorize the treasurer to request advance of property taxes from the Franklin County Auditor weekly, during calendar year 2018 as it becomes available and for the amount appropriate and due."

(President)

A-2-i Board of Education Association Memberships for 2018

Recommended motion: "...to approve membership in the following organizations for the 2018 calendar year:

Ohio School Boards Association	\$9,199.00
Worthington Area Chamber of Commerce	\$800.00
Ohio School Board Legal Assistance Fund	\$250.00"

(President)

A-2-j Annual Resolutions

Recommended motion: "...to approve the following annual resolutions:

1. Resolution establishing a service fund in the amount of \$5,000 for members of the Board of Education or their designated representatives to attend professional meetings or conferences in performance of their duties as representatives of the school district (Ohio Revised Code 3315.15 permits boards of education to appropriate \$2 per student or \$20,000, whichever is greater, to establish a service fund).
2. Resolution authorizing the superintendent and treasurer to attend conventions, conferences, institutes and meetings that may prove beneficial to the superintendent or treasurer and the school district in 2018.
3. Resolution Calling for the Approval of Travel, Related to Official Duties While Serving OSBA:

Whereas, the Worthington School District is a member of the Ohio School Boards Association (OSBA); and

Whereas, the OSBA is an association created for the purpose of fulfilling and advancing the Worthington School District's statutory mandate by working for the general advancement of public education in Ohio, for the desirable and efficient working relationships among boards of education, school administrators, teachers and the public, and to maintain channels for exchange of ideas among and distribution of information to school districts to provide better and more effective public service to public schools; and

Whereas, Worthington Board of Education Member Charlie Wilson will serve as a committee member for the Regional Executive Committee and the Legislative Platform Committee for the OSBA in the calendar year of 2018; therefore

NOW BE IT RESOLVED that the Worthington Board of Education determines that Charlie Wilson's service as a committee member of the OSBA, and travel in that role, is related to his official duties as a member of the Board of Education; and

That any travel expenses paid for Charlie Wilson's travel to OSBA conferences, seminars, and similar events during the calendar year of 2018 are ordinary, customary and necessary provided that the travel expenses are the lesser of: (1) the amount that the Worthington School District allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination."

(President)

A-2-k Superintendent and Treasurer Committee Assignments

Shared Solutions:	Julie Keegan Nikki Hudson
Student Achievement Committee:	Jennifer Best Sam Shim
Finance Committee:	Jennifer Best Nikki Hudson
Communication Committee:	Nikki Hudson Sam Shim
SPAC:	Sam Shim
Board Policy Committee:	Sam Shim
Employee Health Care:	Sam Shim
Treasurer's Advisory Committee:	Charlie Wilson Sam Shim
Gifted Services Advisory Board:	Julie Keegan
Facilities Committee:	Charlie Wilson Nikki Hudson

(President)

REGULAR BOARD MEETING

A-2-a Approval of Agenda

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

A-3-a Outstanding Special Education Teacher Award Recognition

Recommended motion: "...to recognize Jake Guthrie for receiving the Outstanding Special Education Teacher Award:

Congratulations on being a recipient of the National Association of Special Education Teachers' (NASSET) Outstanding Special Education Teacher Award for 2017. This award is bestowed on special education teachers who have demonstrated outstanding achievement as a teacher in the field of special education. It recognizes and rewards the special skills and excellence of special education teachers throughout the United States."

(Keegan)

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b Board/Committee Reports and Announcements

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the December 11, 2017 special and regular board meetings and the December 18, 2017 special board meeting, as indicated in Enclosure C-1-a-1, C-1-a-2, and C-1-a-3."

C-1-b Appropriation Transfers

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$325.00
	500-Supplies	
	600-Equipment	(\$325.00)
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
TOTAL		<u>\$0.00</u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-d. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
ERDELT, SHEILA Effective 03/01/2018	Bus Driver Transportation-Kingsmill	Retirement

SUPPLEMENTAL CONTRACT

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
RITCHEY, MARK Effective 12/05/2017	Winter Percussion Director Worthington Kilbourne HS	Personal"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CHISLOM, NICHOLAS L Effective 01/02/2018	Special Educ. Asst. Brookside Elementary Class 10 Step C Salary \$20.60 Full-time	Fill vacancy
SOPPELSA, BRIAN G. Effective 12/21/2017	Bus Driver Trainee Transportation \$10.00/hour	To be paid \$10 per hour up to a maximum of 60 hours. Upon successful bus driver licensing and three months of employment to be compensated \$480.

CLASSIFIED PERSONNEL – GAME WORKER

The following will be paid from the athletic fund \$10 per hour for athletic event work and \$12 per hour for athletic event management:

<u>Name</u>	<u>Effective Date</u>
HAYS, TYLER	01/02/2018

CLASSIFIED SUBSTITUTES

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
BLAKE, MICHELLE \$11.50 /hr	01/09/2018	Sub Secretary
KOWNACKI, PAUL \$12.15/hr	01/02/2018	Sub Custodian
RICE, MICHELLE \$11.50 /hr	01/09/2018	Sub Secretary
RISHER, SCOTT D. \$18.00/hr	01/02/2018	Sub Bus Driver
ROBSON, STEPHANIE R \$12.15 /hr	01/02/2018	Sub Custodian
SMITH, FORMAN C \$12.15 /hr	01/02/2018	Sub Custodian

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Worthington Kilbourne HS</u> Plays and Musicals	PEMBERTON, HOLLY	1.50	0	605.00	907.50
Winter Percussion Director	DOOLIN, RANDI	2.50	0	605.00	1512.50
<u>Thomas Worthington HS</u> Basketball Girls Assistant Coach	CLEMONS, KELSEY	2.50	0	605.00	1512.50
Basketball Girls Assistant Coach	DOWNIE, DANIELLE	3.00	4	726.00	2178.00

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
Basketball Girls Assistant Coach	UMALI, MICHELLE	4.50	9	877.25	3947.63
<u>McCord Middle School</u> Ski Club	BECK, JORDAN H	1.00	2	665.50	665.50
<u>Worthingway Middle School</u> Intramurals - Middle School	WIEDENHOFT, NICHOLAS	1.00	0	605.00	605.00"

C-2-c Contract Adjustments

Recommended motion: "...to adjust the following contracts:

CLASSIFIED PERSONNEL – STATUS CHANGE

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
FOULK, ANNA Effective 01/02/2018	Custodian Wilson Hill Elementary Class 7 Step E Pay \$20.26 Full-time	Spec. Ed. Pre. Asst. Sutter Park Preschool Class 10 Step J Pay \$23.97 Full-time	Fill vacancy

SUPPLEMENTAL PERSONNEL

<u>Name/Assignment</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
HERRIOTT, MATTHEW Winter Percussion Director Effective 12/07/2017	WKHS Unit 1.50 Step 4 Pay \$1,089.00	WKHS 2.00 4 \$1,452.00	Additional duties"

C-2-d Performance Contracts

Recommended motion: "...to authorize performance contracts to staff members for participation in the following activities:

Intervention Assistance Team (IAT)

Performance contract to the following certified staff members to serve on the IAT per the WEA Negotiated Master Agreement, Article 33, paragraph 33.9. Original amount approved was

\$427.78 for 9 IAT members on Board Agenda for 09/25/17. Rachel Brunges is not participating. The amount is adjusted to \$481.25 for each member. This activity is funded through the General Fund.

Wilson Hill - \$481.25

Angela Bartosic
 Tara Bogo
 Sara Gersz
 Julie Griffith
 Jennifer Hegerty
 Meghan Moore
 Kandi Murdock
 Jodi Pierpoint”

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: “...to accept the donations from the individuals and organizations listed below and to extend the board of education’s and administration’s appreciation to the individuals and members of these groups for their generosity and support.”

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Dannie & Carla Saunders	\$ 100.00	TWHS Theatre	Cash donation
Grace & Heart Jewelry	\$ 250.00	Brookside Elementary	Cash donation
Well Read Book Club	\$ 635.00	Brookside Elementary	Cash donation
Lauren McGough	\$ 35.00	Brookside Elementary	Cash donation
Carlos Gonzalez	\$ 500.00	Kilbourne Middle School	Trumpet
Melissa Kentner	\$ 1,000.00	TWHS Band Department	Silver Piccolo
Clinton & Christine Scoble	\$ 75.00	TWHS Theatre	Cash donation
Tony Yang	\$ 1,260.00	TWHS Community Service Club	Furniture, Appliances
Kevin & Diana Ackley	\$ 800.00	TWHS Community Service Club	Cash donation & furniture

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
TWHS Rebounders	\$ 1,382.00	TWHS Athletics	Basketball uniforms
Laura Bischoff & Dan Schlichting	\$ 300.00	TWHS Community Service Club	Cash donation
Half Price Books	\$ 1,800.00	Liberty Elementary	30 boxes of children's books
Half Price Books	\$ 2,160.00	Liberty Elementary	36 boxes of children's books
Half Price Books	\$ 2,645.00	Liberty Elementary	42 boxes of children's books
Half Price Books	\$ 300.00	Liberty Elementary	5 boxes of children's books
TWHS PTSO	\$ 1,000.00	TWHS Benevolence Fund	40 gift cards
Chuck & Rebecca Theobald	\$ 800.00	AAPO - WEC	Cash donation
Ronald & Candace Reese	\$ 250.00	Sarah Forster Scholarship Fund	Cash donation
Richard Schuster	\$ 500.00	Evening Street Elementary	Cash donation
Lady Cards Basketball	\$ 2,531.93	Worthington BOE	Cash donation
Lady Cards Basketball	\$ 4,589.12	Worthington BOE	Cash donation
Lady Cards Basketball	\$ 1,758.28	Worthington BOE	Cash donation

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a Resolution In Support of Public Education Week

Recommended motion "...to approve the following resolution recognizing January 21-27, 2018 as Public Education Week:

WHEREAS, traditional public school districts in Ohio serve more than 1.8 million students and employ more than 245,000 Ohioans full time; and

WHEREAS, all children in Ohio should have access to the highest-quality education possible; and

WHEREAS, Ohio citizens recognize the important role that an effective education plays in preparing all students to be successful adults; and

WHEREAS, quality education is critically important to the economic vitality of the Buckeye State; and

WHEREAS, public education not only helps to diversify our economy, but also enhances the vibrancy of our community; and

WHEREAS, Ohio has many high-quality teaching professionals who are committed to educating our children; and

WHEREAS, public education is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective public schools;

THEREFORE, WE, WORTHINGTON CITY SCHOOLS, do hereby recognize January 21-27, 2018 as PUBLIC EDUCATION WEEK and call this observance to the attention of all Ohioans."

D-1-b Resolution to Approve the Gifted Identification Plan

Recommended motion "...to approve the district's Gifted Identification Plan which has been found to be in compliance with current operating standards and approved by the Ohio Department of Education as indicated in Enclosure D-1-b."

D-1-c Approval of Bicycle Pump Track Installation Adjacent to Granby Elementary

Recommended motion: "...to approve the contract with TrailGators and the City of Columbus Parks district for shared use of a bicycle Pump Track to be installed adjacent to the Granby Elementary property as indicated in Enclosure D-1-c."

D-1-d Amendment of Superintendent's Current Contract

Recommended motion: "...to amend the current contract of Trent Bowers, superintendent of the Worthington City School District for the period July 1, 2015 – July 31, 2019 as indicated in Enclosure D-1-d."

D-1-e Approval of Superintendent's Contract

Recommended motion: "...to approve a 5-year contract for the employment of Trent Bowers as superintendent of the Worthington City School District for the period August 1, 2019 – July 31, 2024 as indicated in Enclosure D-1-e."

D-1-f Amendment of Treasurer's Current Contract

Recommended motion: "...to amend the current contract of Jeff McCuen, treasurer of the Worthington City School District for the period August 1, 2014 – August 1, 2019 as indicated in Enclosure D-1-f."

D-1-g Approval of Treasurer's Contract

Recommended motion: "...to approve a 5-year contract for the employment of Jeff McCuen as treasurer of the Worthington City School District for the period August 1, 2019 – July 31, 2024 as indicated in Enclosure D-1-g."

D-1-h Approval of Treasurer's Performance Incentive

Recommended motion: "...to approve a \$2,465.00 performance incentive for Treasurer Jeff McCuen for the 2016-2017 school year pursuant to his contract."

D-1-i School Board Conferences, Conventions and Workshops

Recommended motion: "...to approve the registration of Mr. Wilson to attend the Pepple and Waggoner, Ltd., School Negotiations Workshop, Thursday, January 11, 2018, at the Hilton Columbus at Easton."

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

January 22, 2018	Regular Meeting	Worthington Education Center	7:30 p.m.
February 12, 2018	Regular Meeting	Worthington Education Center	7:30 p.m.
February 26, 2018	Regular Meeting	Worthington Education Center	7:30 p.m.

E Adjournment