

WORTHINGTON SCHOOL DISTRICT  
BOARD OF EDUCATION

March 25, 2019

Regular Meeting  
Worthington Education Center

7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF  
MEMORANDUM

Item

A-1-a Call to Order (Best)

A-1-b Welcome and Introduction

President Jennifer Best will introduce Board Members Nikki Hudson, Julie Keegan, Sam Shim, Charlie Wilson, Superintendent Trent Bowers, and Treasurer Jeff McCuen.

(Best)

A-1-c Pledge of Allegiance

(Best)

A-2-a Approval of Agenda

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

## INFORMATION AND PROPOSALS

### B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally and visually recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee to be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

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Thank you for your cooperation.

### B-1-b Feeder Committee Recommendation

Members of the Feeder Pattern Committee will update the Board on their progress and provide a recommendation regarding the elementary school to be reassigned to WKHS.

### B-1-c Board/Committee Reports and Announcements

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the February 25, 2019 regular board meeting as indicated in Enclosure C-1-a."

C-1-b Appropriation Transfers

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the Treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>AMOUNT</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$2,000.00
	500-Supplies	(\$2,000.00)
	600-Equipment	
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
TOTAL		\$0.00

C-1-c Rates and Amounts

Recommended motion: "...to accept amended rates and amounts as determined by the Budget Commission of Franklin County, along with the estimate by the Franklin County Auditor of the amount to be derived from each rate of tax for fiscal year commencing July 1, 2018 to June 30, 2019 (tax duplicate year 2018), collection year 2019, and to authorize the treasurer to certify a copy of this resolution to the Franklin County Auditor:

	<u>Outside Amount</u>	<u>Inside Amount</u>	<u>10-Mill Limit</u>	<u>Rate Outside 10-Mill Limit</u>
General Fund	\$104,394,519.16	\$9,331,807.82	4.50	91.54
Bond Retirement	<u>12,469,223.30</u>	<u>                    </u>	<u>      </u>	<u>6.05</u>
Total	\$116,863,742.46	\$9,331,807.82	4.50	97.59"

The adoption of this resolution allows for the levying of taxes against the 2018 tax duplicate for collection in 2019. This resolution is required as part of the process of levying taxes for the next fiscal year 2018-2019.

C-1-d Rates and Amounts

Recommended motion: "...to accept the rates and amounts as determined by the Budget Commission of Franklin County, along with the estimate by the Franklin County Auditor of the amount to be derived from each rate of tax for fiscal year commencing July 1, 2019 to June 30, 2020 (tax duplicate year 2019), collection year 2020, and to authorize the treasurer to certify a copy of this resolution to the Franklin County Auditor:

	<u>Outside Amount</u>	<u>Inside Amount</u>	<u>10-Mill Limit</u>	<u>Rate Outside 10-Mill Limit</u>
General Fund	\$108,541,989.30	\$9,331,807.82	4.50	93.54
Bond Retirement	<u>12,469,223.30</u>	<u>  </u>	<u>  </u>	<u>6.05</u>
Total	\$121,011,212.60	\$9,331,807.82	4.50	99.59"

The adoption of this resolution allows for the levying of taxes against the 2019 tax duplicate for collection in 2020. This resolution is required as part of the process of levying taxes for the next fiscal year 2019-2020. This resolution will be amended in January 2020 after the tax duplicate for tax year 2019 has been determined.

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

Superintendent recommends that the Board of Education approve the consent agenda – Items C-2-a through C-2-g. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper licensure certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

ADMINISTRATIVE PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
SCHIRG, ADHAM Effective 07/31/2019	Principal Worthington Academy/Phoenix MS	Personal

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
BADAMY, ANNETTE Effective 08/11/2019	Intervention Specialist District	Personal
EDWARDS, CARLY Effective 08/11/2019	Grade 5 Teacher Bluffview	Personal
KUCINICH-HORN, SANDRA Effective 05/24/2019	Language Arts Teacher Worthington Kilbourne HS	Retirement
LEAR, DEANNA Effective 08/12/2019	School Nurse District	Personal
SAUNDERS, CARLA Effective 05/24/2019	Language Arts Teacher Thomas Worthington HS	Retirement

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CROSSLEY, JULIE Effective 03/22/2019	Health Office Assistant Brookside Elementary	Personal

SUPPLEMENTAL PERSONNEL

<u>Name</u>	<u>Job/Building</u>	<u>Reason</u>
BENVER, MARK STEPHEN Effective 03/04/2019	Track Assistant Coach Mc Cord Middle School	Personal
WOLFGANG, RYAN Effective 03/02/2019	Track Assistant Coach Worthingway Middle School	Personal"

C-2-b Leave of Absence

Recommended motion: "...to grant the following leave of absence:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
HOWELL, JESSICA Effective 08/12/2019	Intervention Specialist Liberty Elementary	Unpaid childcare leave"

C-2-c Employment

Recommended motion: "...to employ the following personnel:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CARBERRY, EMMA Effective 08/12/2019	School Counselor Worthington Park Class 04 Step 000 Salary \$49,743.00 FTE 1.00 Days 185.00	Filling vacant position
CRESSMAN, CLAIRE Effective 08/12/2019	Grade 6 Worthington Park Class 01 Step 000 Salary \$45,636.00 FTE 1.00 Days 185.00	Filling vacant position
CULLUMS, KRISTEN Effective 08/12/2019	School Counselor Brookside Class 04 Step 002 Salary \$53,955.00 FTE 1.00 Days 185.00	Filling vacant position
EDWARDS, MICHAEL Effective 08/12/2019	Mathematics McCord Middle Class 06 Step 010 Salary \$81,113.00 FTE 1.00 Days 185.00	Filling vacant position
JOSEPH, LARKIN Effective 08/12/2019	Language Arts/Reading McCord Middle Class 01 Step 000 Salary \$45,636.00 FTE 1.00 Days 185.00	Filling vacant position

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
KUMLER, HANNAH Effective 08/12/2019	Language Arts/Social Studies McCord Middle Class 01 Step 000 Salary \$45,636.00 FTE 1.00 Days 185.00	Filling vacant position
MILLER, HEATHER Effective 08/12/2019	Intervention Specialist District Class 01 Step 000 Salary \$45,636.00 FTE 1.00 Days 185.00	Filling vacant position
MONTGOMERY, PENNY Effective 08/12/2019	Speech Language Pathologist District Class 04 Step 003 Salary \$56,224.00 FTE 1.00 Days 185.00	Filling vacant position
MOONEY, AINE Effective 08/12/2019	Speech Language Pathologist District Class 04 Step 000 Salary \$49,743.00 FTE 1.00 Days 185.00	Filling vacant position
OCRAN, DAPHNE-JANE Effective 08/12/2019	TESOL District Class 01 Step 000 Salary \$45,636.00 FTE 1.00 Days 185.00	Filling vacant position
SAYRE, MADISON Effective 08/12/2019	School Counselor Granby Class 04 Step 001 Salary \$51,783.00 FTE 1.00 Days 185.00	Filling vacant position
SCHENKER, VICTORIA Effective 08/12/2019	School Counselor Evening Street Class 07 Step 001 Salary \$56,059.00 FTE 1.00 Days 185.00	Filling vacant position
XIDAS, MELISSA Effective 08/12/2019	Science Thomas Worthington HS Class 04 Step 002 Salary \$53,955.00 FTE 1.00 Days 185.00	Filling vacant position

HOME INSTRUCTORS 2018-19

To employ the following personnel as required by IEP's at the rate of \$24/hour on an as needed basis:

Albert, Briana

Mayer, Mary Louisa

Spears, Molly

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CHUNG, JONG TAK Effective 03/18/2019	Bus Driver Transportation Class 13 Step 0 Salary \$21.35 /hr Part-time	Fill vacancy

CLASSIFIED SUBSTITUTES

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
CHRISTIAN, COLIN \$15.00 /hr.	03/26/2019	Sub custodian
EISEL, MARY \$9.50 /hr.	03/26/2019	Sub food service
PRUITT JR, WEBSTER \$15.00 /hr.	03/26/2019	Sub custodian
RIVEROS, CARMEN J. \$9.50 /hr.	03/26/2019	Sub food service

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
WATKINS, HARRY Effective 04/01/2019	Bus Driver Trainee Transportation	To be paid \$10 per hour. Upon successful licensing and three months of employment to be compensated \$480.



CLASSIFIED PERSONNEL – GAME WORKER

The following will be paid from the athletic fund \$10 per hour for athletic event work and \$12 per hour for athletic event management:

<u>Name</u>	<u>Effective Date</u>
JOHNSON, DONNELL	02/01/2019
MOORMAN, CHARLOTTE	02/25/2019
SKEEN, MARCI	03/01/2019

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Worthington Kilbourne HS</u> Lacrosse Boys Assistant Coach	GROFF, BENJAMIN T.	2.50	1	647.85	1619.63
Lacrosse Boys Assistant Coach	TABLEY, JEFFREY	1.50	0	617.00	925.50
Lacrosse Boys Assistant Coach	WATSON, CAMERON CHRISTOPHER	2.50	3	709.55	1773.88
Track Boys/Girls Assistant Coach	FRALEY, NICHOLAS ANDREW	2.00	0	617.00	1234.00
<u>Thomas Worthington HS</u> Lacrosse Girls Assistant Coach	FOREMAN, VICTORIA	2.50	2	678.70	1696.75
Lacrosse Girls Assistant Coach	ZERHUSEN, BRITTNEY	5.00	7	832.95	4164.75
Lacrosse Boys Assistant Coach	HAWKINS, ERIC	4.50	1	647.85	2915.33
Lacrosse Boys Assistant Coach	LISI, COLLIN	4.00	0	617.00	2468.00
Lacrosse Boys Assistant Coach	SHOTWELL II, PHILIP GLENN	3.50	0	617.00	2159.50
Volleyball Boys Assistant Coach	PETRELLA, BRADLEY	3.00	0	617.00	1851.00

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Mc Cord Middle School</u>					
Track-Middle School Head Coach	CROCKER, JENNIFER C	4.00	1	647.85	2591.40
<u>Worthingway Middle School</u>					
Track-Middle School Assistant Coach	SWARTZ, BENJAMIN	3.00	1	647.85	1943.55"

C-2-d Contract Adjustments

Recommended motion: "...to adjust the following contracts:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
MOOMAU, JASON Effective 03/16/2019	Custodian District Class 7 Step B Salary \$19.30 /hr. 186 days	Custodian Worthington Kilbourne HS Class 7 Step B Salary \$19.30 /hr. 261 days	Fill vacancy"

C-2-e Stipends

Recommendation motion: "...to authorize stipends to staff members for participation in the following activities:

Title I After School Reading & Math Program

Worthingway Middle School is using some of its Title I budget to fund an after school program supporting reading and math. The program runs March 19 - April 4 on Tuesdays and Thursdays. Teachers staffing the program will be paid \$33 per hour.

<u>Name</u>	<u>Hours Not to Exceed</u>
Caitlyn Anderson	7.5
Sjanneke Baker	7.5
Rachel Beasley	15
Andrew Cly	7.5
Jessica Freeman	7.5
Christina Hardy	2.5
Christina Hill	12.5
Laura Marks	7.5
Erin McKinney	7.5
Regina Morgan	15
Joy Nieto	7.5
Kimberly Thesing	15
Olivia Wilson	7.5
Matthew Zingery	15
TOTAL HOURS	135"

C-2-f Performance Contract

Recommended motion: "...to authorize a performance contract to a staff member for participation in the following activity:

Intervention Assistance Team (IAT)

Performance contract to the following certified staff member to serve on the IAT per the WEA Negotiated Master Agreement, Article 33, paragraph 33.0. This activity is funded through the General Fund.

Liberty - \$550

Shelly Baker

(Replaced Kaitlin Shamp who resigned her teaching position 10/31/2018.)"

C-2-g Approval of Supplemental Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Kevin Carey	Brendan Feheley	Drew May	Adam Newlon
Elizabeth Coburn	Andrew Ferguson	Michael Mays	Ronald Rybak
Gregg Dudash	Adam Gunter	Joshua Metzger	Kim Tae-Young"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education’s and administration’s appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Patel, Nirav and Paru	\$250.00	Food Service Dept/WEC	Cash Donation
Custer, Michael	\$220.00	Kilbourne Middle School	Guitar and Trombone
Srsic, Colby	\$200.00	Kilbourne Middle School	Flute
Mardella K. Thompson Trust	\$1,000.00	Worthington Kilbourne High School Theatre	Cash Donation
Scarfpin, Jim and Amy	\$400.00	Kilbourne Middle School	Cornet

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Evening Street PTA	\$10,996.00	Evening Street Elementary School	Cash Donation to purchase risers
TWHS Girls Lacrosse Parents Club	\$6,813.99	Worthington BOE	Cash Donation
TWHS Boys Lacrosse Boosters	\$8,768.54	Worthington BOE	Cash Donation
Worthington Kilbourne Lacrosse Club	\$5,020.83	Worthington BOE	Cash Donation

C-3-b Award of Contract for Architectural Bid Package 42

Recommended motion: "...to accept the base bid and alternate 1, waive any informalities and award contract to Division 7 Roofing, 72 Holmes Street, Galena, Ohio 43021 in the amount of \$310,200 with a construction contingency of \$31,020 for the Lower Auditorium Roof Replacement at Thomas Worthington High School"

Bids were received and publicly opened on Thursday, March 7, 2019 for Architectural Package 42. A total of two bids were received. The recommended base bid and alternate is within the 10% of the architects estimate. The total of the base bid, alternate and construction contingency is \$341,220. The bid tabulation is shown below:

Bid Tabulation

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt 1</u>
Division 7 Roofing	\$313,700	(\$3,500)
Chemcote Roofing Company	\$381,000	\$6,000

The project will begin immediately at the conclusion of the school year will be completed prior to the start of the 2019-2020 school year. This project will be funded from the 2018 Bond issue.

C-3-c Award of Contract for Architectural Bid Package 43

Recommended motion: "...to accept the base bid, waive any informalities and award contract to Kalkreuth Roofing, 8345 Green Meadows Dr. N, Lewis Center, Ohio 43035 in the amount of \$1,273,889 with a construction contingency of \$127,389 for the replacement of membrane roof at Worthington Kilbourne High School"

Bids were received and publicly opened on Thursday, March 7, 2019 for Architectural Package 43. A total of three bids were received. The recommended base bid is within 10% of the architects estimate. The total of the base bid and construction contingency is \$1,401,278. The bid tabulation is shown below:

Bid Tabulation

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt 1</u>
H.J. Becker Co. Inc.	\$1,599,800	\$17,000
Heartland Construction	\$1,586,000	\$25,000
Kalkreuth Roofing	\$1,273,889	\$42,000

The project will begin immediately at the conclusion of the school year will be completed prior to the start of the 2019-2020 school year. This project will be funded from the 2018 Bond issue.

C-3-d Award of Contract for Architectural Bid Package 44

Recommended motion: "...to accept the combined base bid, waive any informalities and award contract to Chemcote Roofing Company, 7599 Fishel Dr in the amount of \$220,500 with a construction contingency of \$22,050 for the replacement of gymnasium roofs at Colonial Hills and Evening Street Elementaries"

Bids were received and publicly opened on Thursday, March 7, 2019 for Architectural Package 44. A total of four bids were received. The recommended combined base bid is within the 10% of the architects estimate. The total of the base bid and construction contingency is \$242,550. The bid tabulation is shown below:

<u>Contractor</u>	<u>Combined Base Bid</u>	<u>Evening Street Base Bid</u>	<u>Colonial Hills Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>
Division 7 Roofing	\$265,400	\$141,700	\$123,700	\$3,300	\$10,100
H. J. Becker Co.	\$261,000	\$143,000	\$118,000	\$1,015	\$15,700
Chemcote Roofing Company	\$220,500	\$116,500	\$104,300	\$2,750	\$4,000
Cotterman & Company	\$243,250	\$136,000	\$107,250	\$2,000	\$5,250

The project will begin immediately at the conclusion of the school year will be completed prior to the start of the 2019-2020 school year. This project will be funded from the 2018 Bond issue.

### C-3-e Continued Enrollment of Senior Moving Out of District

Recommended motion: "...to approve the continued enrollment of Ethan Glasgow and Hayden Glasgow, whose legal guardian has moved from the Worthington School District."

Ethan and Hayden are currently enrolled at Thomas Worthington High School. Because their family moved out of the Worthington School District, they would like to complete their senior years in Worthington Schools, and graduate with the class of 2019.

According to the Ohio Revised Code, 3313.64(F), "Any child under the age of twenty-two whose parent has moved out of the school district after commencement of classes in the child's senior year of high school is entitled, subject to the approval of the district board, to attend school in the district in which the child attended at the time of the parental move for the remainder of the school year and for one additional semester or equivalent term." Furthermore, BOE policy states that the student must have attended at least four semesters in Worthington Schools and have achieved at least junior status. Both students meets these requirements.

These are the 6<sup>th</sup> and 7<sup>th</sup> such requests this school year.

### C-3-f Auction of Excess Equipment

Recommended motion: "...to authorize the Sale of Public Auction for personal property owned by the Board, whose value does not exceed \$10,000 and is no longer needed for any school district purpose." The Public Surplus website address is [www.publicsurplus.com](http://www.publicsurplus.com) and its link can be found on the district's Treasurer Homepage.

#### Auction Item

Miscellaneous Auditorium Equipment

## VISITOR COMMENTS

### D Visitor Comments

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Thank you for your cooperation.

#### REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

##### E      Calendar

April 8, 2019	Regular Meeting	Worthington Education Center	7:30 p.m.
	Discussion Topic: Update Phase I Master Facilities Plan		
April 22, 2019	Regular Meeting	Worthington Education Center	7:30 p.m.
	Discussion Topic: Enrollment Update & Worthingway/KMS Schematic Design Presentation		
May 13, 2019	Regular Meeting	Worthington Education Center	7:30 p.m.
	Discussion Topic: Five Year Forecast & Perry/McCord Schematic Design Presentation		
June 10, 2019	Regular Meeting	Worthington Education Center	7:30 p.m.
	Discussion Topic: PTA/Support Group Funding & Worthingway Design Development Update & KMS Schematic Design Approval		

##### E      Adjournment