

Worthington Educational Foundation

Grant Application Rubric

Name of Grant: _____

Type of grant Emerging trends Action Research Experiential Learning

Length of grant: One Year Two Year

Signatures: Yes No

EXPECTATION	0 – Does Not Meet Expectation	1 – Partially Meets Expectation	2 – Meets Expectation	3 – Exceeds Expectation
1. Description of project				
1.1 Clearly explains the proposed activities, when and where they will occur, for whom and how they will make them happen	Does not provide a clear explanation of activities.	Provides some explanation, but leaves questions on clarity.	Clearly explains all parts of the project.	Provides a clear and comprehensive explanation of the project activities and scope of work.
2. Justify the idea				
2.1 Explains clearly how their idea is supported by best practice or research.	No reference is made on best practice or research.	A reference is made to best practice or research, but connections are not clear to the project outcomes.	An explanation is provided regarding best practice or research.	A clear and comprehensive explanation is provided with direct alignment with best practice and research.
2.2 Cites a minimum of 2 reliable sources that informed the program plan (research, other places that have tried this approach, etc.)	No research is cited.	One source is cited.	Two sources are cited.	More than two sources are cited based on valid and reliable research.
2.3 If program includes a speaker or guest, explains why they selected that speaker or organization and provides a resume and/or references	No information is provided on the reason a speaker or guest was selected.	Some information is provided on why a speaker or guest was selected, but leaves questions on alignment and impact.	Information is provided on why a speaker or guest was selected with references and resume.	Information is provided on the selection criteria to provide a speaker or guest and includes explicit references on demonstrated impact.
2.4 Explains how the project fills a need the district is not currently addressing	No information is provided on demonstrated need.	Some information is provided on demonstrated need.	Information is provided on demonstrated need with current data.	A comprehensive background and data from multiple sources is provided to demonstrate the need.

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3. Gauge impact				
3.1 Explains clearly who the program impacts (both directly and indirectly)	No explanation is provided on the targeted impact	A general group is identified regarding impact	A clear explanation is provided on the groups who are directly and indirectly impacted	A thorough explanation is provided with a clear demonstration of identified groups who will be directly and indirectly targeted.
3.2 Explain clearly what they expect to happen as a result of the program/project	No explanation is provided on the program/project outcomes	Some information is provided on program/project outcomes but questions remain	Clear information is provided on program/project outcomes	A thorough and comprehensive plan is provided with measures to mark and demonstrate impact from the program/project
3.3 Explains how they will know they were successful	Does not provide information on how they know they will be successful	Provides information on how they know they will be successful but hard to define or quantify	Provides information with success criteria	A thorough plan to collect pre/post data to measure impact of the program/project is provided for short and long-term benefit
4. Budget				
4.1 Provides a budget that breaks down how the money will be spent and when	No budget is provided	A general budget is provided	A budget is provided with details	A budget is provided with quotes and a timeline is provided to ensure all funds are expended
5. Sustainability				
5.1 If Path A, explains how they plan to sustain the program, what it will cost, and who will fund it	No information is provided on sustainability	Some information is provided on sustainability but questions remain	Information is provided on program sustainability	A thorough explanation is provided on how future costs and capacity will be built to sustain over time.
5.2 Explains how the program will enrich what is happening in the classroom (ex. If you have a speaker, how will you connect the topics to what students are learning in your classroom?)	No explanation is provided on classroom connections	Some information is provided on classroom connections	Direct connections are provided to the classroom experience	A comprehensive plan is shared with classroom connections in multiple areas throughout the year.
TOTAL				