

Philosophy

The Business Dept. has relevancy for our entire student population through a diverse program that includes college preparation in business, lifelong personal business skills/knowledge and technology-based courses.

Offerings in **Business** Courses

Thomas Worthington High School
Worthington Kilbourne High School

FACULTY:

Susan Kucharek
Susan Lively
Sean Luzader
Jason Savage

TWHS 450-6200
WKHS 450-6400

ACCOUNTING 1

Open to grades 10, 11, 12
One semester; ½ credit

Accounting 1! The Number 1 recommended business course for college; the bottom line for all businesses. Whatever your future goals, this course is for you! Students learn accounting fundamentals and how to record and analyze financial records. After manual accounting procedures are mastered, Microsoft Excel is used to reinforce accounting concepts. Business accounting simulations are completed throughout the course.



KEYBOARDING AND COMPUTER SKILLS

Open to grades 9, 10, 11 and 12
One semester; ½ credit

Everyone should take this class! For students planning to attend college, keyboarding/computer skills are essential. Few college professors accept handwritten work. These skills are also important to students who pursue other career ventures. Basically every career requires some degree of keyboarding /computer skills with reasonable speed, accuracy, and basic program expertise.

Students in this course use Microsoft Word, Excel, and Access to create business documents. All work is completed in the class.

MICROSOFT OFFICE ADVANCED APPS

Open to grades 9, 10, 11 and 12
One semester; ½ credit

Prerequisite: Keyboarding & Computer Skills or permission from the instructor

In this hands-on course, students will use Microsoft Word, Excel, Access, and PowerPoint to create business cards, posters, flyers, brochures, presentations, budgets, financial statements, and databases, just to name a few. In addition, students will learn about the inner workings of a computer, and see what makes it tick. Evaluation is based on in-class assignments, projects, quizzes and tests. There is no homework.

PERSONAL FINANCIAL MANAGEMENT (meets graduation requirement for financial literacy)

Open to grades 9, 10, 11 and 12
One semester; ½ credit

Personal Financial Management is THE course for your lifetime! Units of study consist of career planning, budgeting, banking, savings, credit, insurance, and investments. Hands-on reality-based projects and guest speakers! You will even experience investing in real-life current stocks by playing the Stock Market Game for 10-weeks.



INTRODUCTION TO BUSINESS

Open to grades 10, 11 and 12
One semester; ½ credit

***Available for college credit**

Thinking about majoring in business in college or owning your own business? This course is a must for college-bound students considering a career in business or a related field!

Intro to Business explores areas such as Management, Human Resources, Economics, Marketing, Global Business, and Entrepreneurship. Many hands-on activities reinforce concepts learned. Students, using a computer simulation, operate a virtual business during most of the course. The final project involves preparing an actual Business Plan.

LAW 1

Open to grades 9, 10, 11 and 12
One semester; ½ credit

Are you interested in finding out how the law affects you? Would you like to find out what it would be like to be an attorney or a witness, and actually try a case in court? If so, then Law 1 is the course for you! Law 1 focuses on civil law and juvenile law. Law 1 provides students with interesting information that affects them. Students learn about the legal system, by learning about the civil trial process, and by participating in several mock trials throughout the semester. Students learn about the justice system for kids by taking a field trip to the Juvenile Court to watch cases being tried. During the course of the semester, students also take a tour of the Franklin County Jail, and study consumer law. Speakers, including police officers and attorneys, are invited to class to share their expertise.



LAW 2

Open to grades 10, 11 and 12
One semester; ½ credit
Prerequisite: Successful completion of Law 1

Are you ready to learn about the criminal justice system? Law 2 continues to explore legal issues by studying criminal law, with an emphasis on search and seizure, and Miranda rights. Students learn about the appeal process by taking a field trip to the Ohio Supreme Court. In addition, students role play important constitutional issues through mock trials and mock Appellate Court Hearings. Speakers, including criminal defense attorneys, district attorneys, and police officers share their experiences with the students.

IB BUSINESS MANAGEMENT SL, HL (available only at WKHS)

Open to grades 11 and 12

One semester; 1-2 credits

***May be taken as a stand-alone course or as part of the IB Diploma Program**

Are you a serious business student? Do you plan to major in business in college? IB Business Management units of study include: business organizations and the environment; human resource management; accounts and finance; marketing; and operations management through an inquiry-based approach which puts students in charge of their own learning. Students complete hands-on business projects as well as working on/with a real business of their choice during the course. College credit is available for some HL students.

