

KINDERGARTEN ENROLLMENT NOTES

This packet includes instructions, answers to Frequently Asked Questions, timelines and forms needed to enroll a child into Kindergarten in the Worthington School District. If you have additional questions, visit www.worthington.k12.oh.us and look under the WELCOME CENTER section.

- The child you are enrolling does NOT need to be present during the enrollment appointment.
- The checklists for Single Family or Shared Residencies will help you gather the needed documents for your Welcome Center meeting. Please choose the correct checklist for your residency situation.
- Some doctors' offices will provide their own version of the immunization form which will be accepted. Please bring any current immunizations your child may have, even if he/she has not turned 5-years-old. No faxed medical records will be accepted due to the high volume of enrollments.
- If you think you are eligible for free or reduced tuition for the All-Day Kindergarten program, a paper copy of the free or reduced lunch application will be provided to you at your enrollment appointment. Tuition is \$330 per month.
- All forms must be completed and validated with the Welcome Center before you sign-up for the All-Day Kindergarten program/lottery.
- Due to the high volume of Kindergarten registrations, no faxed documents or information will be accepted. Your Welcome Center appointments WILL NEED TO BE RESCHEDULED if you do not have the required documents at the time of the appointment or you are more than 10 minutes late.



TIMELINE
All-Day Kindergarten Lottery
2020-2021



Fri., Nov. 1, 2019
-Fri., Feb. 21, 2020:

Enrollment period to be eligible for the All-Day Kindergarten (ADK) Lottery. **Parent/Guardian is responsible for:**

1. Completing Online Registration.
 2. Scheduling Enrollment Appointment at the Welcome Center.
 3. Providing ALL Required Documents at the Appointment.
 4. Signing Up for the ADK Lottery
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Fri., Feb., 21, 2020:

* Final day to enroll at the Welcome Center.

* Final day to sign up and pay first month's tuition for the All-Day Kindergarten Lottery. These steps **MUST** be complete to be eligible for the ADK Lottery.

Mon., March 2, 2020:
Posted at **4PM**

Go to: www.worthington.k12.oh.us to view the time of the ADK Lottery at your home school. If a lottery is not needed at your home school, that information will also be posted.

Tues., March 10, 2020:
Starting at **8:30AM**

All-Day Kindergarten Lottery *Rooms 101A & B*
Worthington Education Center* Lottery times as assigned on March 1.

Wed., March 11, 2020:

* E-mail notification to selected ADK students.

* E-mail notification to ADK wait list students with 3 options:

1. Accept Half-Day Kindergarten slot. Removed from wait list. Immediate refund.
2. Remain on wait list. No refund. (Refund will be processed at the end of the first week of school.)
3. Open enroll to another Worthington Elementary School. No refund. (Open enrollment applications are processed June-July. Transportation is not provided.)



WORTHINGTON SCHOOL DISTRICT Kindergarten Frequently Asked Questions



1. **HOW OLD DOES MY CHILD HAVE TO BE TO START KINDERGARTEN?**

A child must be 5 years old by September 30 to enroll for Kindergarten.

2. **WHAT IS THE DIFFERENCE BETWEEN THE HALF-DAY PROGRAM AND THE ALL-DAY KINDERGARTEN PROGRAM? ARE BOTH OPTIONS AVAILABLE?**

The curriculum is the same for both the Half-Day and the All-Day Kindergarten Programs. The extra time All-Day Kindergarten students spend at school is devoted to activities half-day students engage in at home or elsewhere. e.g., eating lunch, taking breaks, having recess, and reinforcing learning.

A choice between All-Day Kindergarten and Half-Day Kindergarten is available to parents in the Worthington School District. Worthington School District will use enrollment numbers to determine Half-Day and All-Day Kindergarten sections in each building.

3. **DESCRIBE THE ALL-DAY KINDERGARTEN LOTTERY PROCESS?**

- Parent/Guardian must complete the Welcome Center enrollment process.
- AFTER the Welcome Center enrollment appointment, the parent/guardian must sign up for the All-Day Kindergarten Lottery **on or before the lottery deadline date (see Timeline for details)**. Once the above two steps are complete, all eligible children are placed in the same selection pool, by school, for the All-Day Kindergarten Lottery.

Worthington School District is no longer separating male and female students for the purposes of the lottery.

4. **WHEN IS AN ALL-DAY KINDERGARTEN LOTTERY NECESSARY?**

If there are more seats available than applicants at a given elementary school, then a lottery will not be necessary. If there are more ADK applicants than available seats, then a lottery will be necessary.

REMINDER: Anyone interested in the All-Day Kindergarten Program must follow the All-Day Kindergarten Lottery process.

5. **WHAT IS THE COST OF THE ALL-DAY KINDERGARTEN PROGRAM? IS THERE A PLAN FOR FAMILIES WHO CANNOT AFFORD THE ALL-DAY KINDERGARTEN PROGRAM?** Parent/guardian is charged a monthly tuition fee of **\$330.00**, (9 total payments; September-May) in addition to the standard school fee that is paid by all Kindergarten families.

If you believe your child may qualify for free and reduced tuition under the Federal Lunch Program, a **paper** Worthington Schools Free and Reduced School Meals Application, 2019-2020 must be completed, **prior to** signing up for the All-Day Kindergarten Lottery/Program. Please call Jenny Dawes at 614-450-6114 with payment questions.

6. **ARE REFUNDS AVAILABLE FOR ALL-DAY KINDERGARTEN STUDENTS?**

Refunds will be processed **after** the All-Day Kindergarten Lottery if:

- Your child enrolls in a private Kindergarten (withdraws from the ADK Program).
- Your family moves out of the Worthington School District (withdraws from the ADK Program).
- Your child accepts a Half-Day Kindergarten slot.

Refunds for children on the All-Day Kindergarten wait list will be processed at the end of the first week of school.

Refunds will be issued on a prorated basis once the school year is underway.

7. **DO OPEN ENROLLED STUDENTS HAVE THE OPPORTUNITY TO RETURN TO THEIR HOME SCHOOLS?** If there is space available. **Open enrollment is a choice, and there is no guarantee that your child will be able to return to his/her home school for 1st grade.**

8. **IS TRANSPORTATION PROVIDED FOR KINDERGARTEN STUDENTS?**

Transportation will be provided to Kindergarten students (both half-day and all-day) who live on established school bus routes and who are not open enrolled.

9. **ARE LUNCHES AVAILABLE FOR ALL-DAY KINDERGARTEN STUDENTS?**

All-Day Kindergarten students are able to purchase lunch at school or may bring a packed lunch. Lunches are not available for half-day kindergarten students.

10. **IS THE ALL-DAY KINDERGARTEN LOTTERY PROCESS DIFFERENT FOR MULTIPLES?** If a lottery is necessary at your home school, parents/guardians of multiples will be contacted. If parents/guardians would like siblings kept together, they are assigned one placement card for the All-Day Kindergarten Lottery. In that scenario, both students are placed in the All-Day Kindergarten Program if their card is drawn. If parents would like siblings kept separate, they each have a placement card for the All-Day Kindergarten Lottery. In that scenario, a placement card for one or both siblings may or may not be drawn.

11. **WHAT IS A TYPICAL KINDERGARTEN CLASS SIZE?**
Class sizes are typically between 24-26 students.

12. **HOW ARE MORNING/AFTERNOON (AM/PM) HALF DAY KINDERGARTEN PLACEMENTS DETERMINED?**
Morning/afternoon (AM/PM) placements are made at the elementary school.

For additional information regarding the All-Day Kindergarten Program, please contact your building principal or:
Jeff Maddox
Director, Certified Personnel
(614) 450-6029
Information may also be accessed via the district's website:
www.worthington.k12.oh.us



Welcome to
Kindergarten!

WHEN: Enrollment opens Friday, November 1, 2019

Enrollment for the All-Day Kindergarten Lottery closes Friday, February 21

HOW:

- ❖ Go to: www.worthington.k12.oh.us.
- ❖ Click “Welcome Center” (upper left hand corner, navy blue horizontal bar)
- ❖ Select enrollment option.

- ❖ After submitting the electronic enrollment, a link from Ventus Scheduler will be sent to your e-mail. Open that link to schedule your enrollment appointment at the Welcome Center.

REMEMBER:

- Bring **ALL** required documents to your enrollment appointment. (It will be necessary to reschedule your appointment if you do not provide all required documents.)
- **No faxes accepted.**

KINDERGARTEN OPTIONS:

- ❖ All-Day Kindergarten tuition is **\$330 per month**. Details will be provided during your Welcome Center enrollment appointment.

- ❖ Half-Day Kindergarten

NOTE:

- ❖ A child must be **5 years of age by September 30, 2020** to enroll for the 2020-2021 school year.



**WORTHINGTON SCHOOLS STUDENT ENROLLMENT CHECKLIST
FOR "SINGLE RESIDENCY" HOUSEHOLD**



Worthington City Schools
200 E. Wilson Bridge Rd
Worthington, OH 43085
www.worthington.k12.oh.us
614-450-6000

1. ___ I have completed the online registration as directed on the website.
2. ___ I have made an enrollment appointment using the Ventus Scheduling link which was emailed to me after my online enrollment application was properly "submitted." (Check spam file.)
3. ___ My appointment is on _____ at _____ am/pm at the Worthington Education Center which is located at 200 E. Wilson Bridge Road, Worthington, OH 43085.
4. ___ I must bring the documents listed below to my appointment.

IMPORTANT NOTE: If required documents are not brought to the scheduled enrollment appointment, you will need to reschedule your enrollment appointment.

A) ___ Two (2) Proofs of Residency:

First proof must be:

1. Current **Mortgage Statement** with custodial parent's name listed; **OR**
2. **Current Lease**; if month to month, please have documentation from leasing agency to indicate such.

Second proof must be:

1. **Official confirmation** of address change filed with the US Postal Service mailed to your new address; **OR**
2. Current (within 30 days) **Water Bill**, showing service address at Worthington Schools' residence; **OR**
3. Current (within 30 days) **Gas Bill**, showing service address at Worthington Schools' residence; **OR**
4. Current (within 30 days) **Electric Bill**, showing service address at Worthington Schools' residence; **OR**
5. Current (within 30 days) **Landline Phone Bill**, showing service address at Worth. Schools' residence; **OR**
6. Current (within 30 days) **Cable Bill**, showing service address at Worthington Schools' residence; **OR**
7. Current (within 30 days) **Internet Bill**, showing service address at Worthington Schools' residence; **OR**
8. Current (within 30 days) **Government Mailing** (i.e., child support, government assistance)

B) ___ Original Birth Certificate or Passport.

C) ___ Immunization Records

D) ___ Parent/Guardian Identification (Driver's License, Passport, State Photo ID)

IF APPLICABLE:

E) ___ High School Transcripts/ Middle School Transcripts - To assist in creating the student's schedule.

F) ___ Divorce Decree or any custody documentation.

***IMPORTANT NOTE:* If divorce or dissolution is involved, a copy of the entire document, court filed and stamped, is required by the State of Ohio for school enrollment.**

G) ___ Special Needs documentation - IEP/ETR/504 plan documentation.

**WORTHINGTON SCHOOLS STUDENT ENROLLMENT CHECKLIST
FOR FAMILIES "SHARING" THE SAME RESIDENCE**



Worthington City Schools
200 E. Wilson Bridge Rd
Worthington, OH 43085
www.worthington.k12.oh.us
614-450-6000

1. ___ I have completed the online registration as directed on the website.
2. ___ I have made an enrollment appointment using the Ventus Scheduling link which was emailed to me after my online enrollment application was properly "submitted." (Check spam file.)
3. ___ My appointment is on _____ at _____ am/pm at the Worthington Education Center which is located at 200 E. Wilson Bridge Road, Worthington, OH 43085.
4. ___ I must bring the documents listed below to my appointment.

IMPORTANT NOTE: If required documents are not brought to the scheduled enrollment appointment, you will need to reschedule your enrollment appointment.

A) ___ **Three (3) proofs of residency at the primary resident's address with secondary resident's name on the mail - such as care insurance.** life insurance, phone bill, pay stub, doctor's bill, dental bill, bank statement, etc. One proof is needed immediately. There is a 30 day grace period given by Worthington Schools to families who recently moved in with the primary resident. The remaining two proofs of residency needed for enrollment purposes must be given to the Welcome Center within 30 days after enrollment.

B) ___ **Three (3) Current Proofs of Residency from the primary resident, along with their ID:**

First proof must be:

1. Current **Mortgage Statement** with primary residents's name listed; **OR**
2. **Current Lease**; if month to month, please have documentation from leasing agency to indicate such.

Second and third proof must be:

1. **Official Confirmation** of address change filed with the US Postal Service mailed to your new address; **OR**
2. Current (within 30 days) **Water Bill**, showing service address at Worthington Schools' residence; **OR**
3. Current (within 30 days) **Gas Bill**, showing service address at Worthington Schools' residence; **OR**
4. Current (within 30 days) **Electric Bill**, showing service address at Worthington Schools' residence; **OR**
5. Current (within 30 days) **Landline Phone Bill**, showing service address at Worth. Schools' residence; **OR**
6. Current (within 30 days) **Cable Bill**, showing service address at Worthington Schools' residence; **OR**
7. Current (within 30 days) **Internet Bill**, showing service address at Worthington Schools' residence; **OR**
8. Current (within 30 days) **Government Mailing** (i.e., child support, government assistance)

C) ___ **Original Birth Certificate or Passport.**

D) ___ **Immunization Records/ Negative TB test for those students who were living outside of the U.S.**

E) ___ **Parent/Guardian Identification (Driver's License, Passport, State Photo ID)**

F) ___ **Shared Residency Affidavit** - located under **Specialized Enrollment Forms** on the **Welcome Center** webpage

IF APPLICABLE:

G) ___ High School Transcripts/ Middle School Transcripts - To assist in creating the student's schedule.

H) ___ Divorce Decree or any custody documentation.

IMPORTANT NOTE: If divorce or dissolution is involved, a copy of the entire document, court filed and stamped, is required by the State of Ohio for school enrollment.

I) ___ Special Needs documentation - IEP/ETR/504 plan documentation.



WORTHINGTON SCHOOLS

STUDENT HEALTH HISTORY FORM

DEMOGRAPHIC DATA

Student's name: _____ Today's Date: _____

Grade: _____ Birthdate: _____ Male Female

Student's address: _____
street city state zip

Parent/Guardian's name Mother: _____ Father: _____

Phone: _____ Siblings: _____

MEDICATIONS

List medications given daily/reason:

1. _____ / _____ 2. _____ / _____

3. _____ / _____ 4. _____ / _____

ALLERGIES Yes, indicate type of allergies below None known

	Name/Type	Reaction	Treatment
Food	_____	_____	_____
Bees/Wasps	_____	_____	_____
Drugs	_____	_____	_____
Environmental	_____	_____	_____
Animals	_____	_____	_____

Has the physician written a prescription for an EPIPEN for any of the allergies listed above? YES NO

HEALTH HISTORY

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> ADD/ADHD | <input type="checkbox"/> Cystic Fibrosis | <input type="checkbox"/> Menstrual Problems | <input type="checkbox"/> Skin Problems |
| <input type="checkbox"/> Arthritis | <input type="checkbox"/> Developmental Delays | <input type="checkbox"/> Mental Health Issues | <input type="checkbox"/> Stomach Problems |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Migraines | <input type="checkbox"/> Surgeries |
| <input type="checkbox"/> Birth Defects | <input type="checkbox"/> Hearing Problems | <input type="checkbox"/> Physical Limitations | <input type="checkbox"/> Urinary Problems |
| <input type="checkbox"/> Blood Disorder | <input type="checkbox"/> Heart Problems | <input type="checkbox"/> Seizures, tics or tremors | <input type="checkbox"/> Visual Problems |
| <input type="checkbox"/> Chronic Bowel Problems | <input type="checkbox"/> Hospitalizations | <input type="checkbox"/> Serious Illnesses | <input type="checkbox"/> Other Health Concern |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Learning Problems | <input type="checkbox"/> Sickle Cell | (Please list below) |

Health Concern checked above	Age of child @ diagnosis	Hospitalization date (s)	Any long term problems
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



WORTHINGTON SCHOOLS IMMUNIZATION RECORD

Student Name _____ Date of Birth _____ Grade _____

State School Immunization Law, Sections 370.12, 3313.671 and 5104.011 (A) (5) of the Ohio Revised Code states that all students must have an Immunization Record on file within 14 days of entrance. If the student is not in compliance, she/he will be subject to exclusion from school until this compliance is met. Your son/daughter's record is due in the nurse's office by _____.

Required Immunizations for School Attendance – OHIO

Month/Day/Year

DTaP/DT Tdap/Td Diphtheria Tetanus Pertussis	<u>Kindergarten</u> Four (4) or more doses of DTaP or DT, or any combination. If all four doses were given before the 4th birthday, a fifth (5) dose is required. If the fourth dose was administered at least six months after the third dose, and on or after the 4th birthday, a fifth (5) dose is not required. <u>Grades 1-6</u> Four (4) or more doses of DTaP or DT, or any combination. Three doses of Td or a combination of Td and Tdap is the minimum acceptable for children age seven (7) and up. <u>Grades 7-12</u> One (1) dose of Tdap vaccine must be administered prior to entry.		
POLIO	<u>K-9</u> Three (3) or more doses of IPV. The FINAL dose must be administered on or after the 4 th birthday regardless of the number of previous doses. If a combination of OPV and IPV was received, four (4) doses of either vaccine are required. <u>Grades 10-12</u> Three (3) or more doses of IPV or OPV. If the third dose of either series was received prior to the fourth birthday, a fourth (4) dose is required; If a combination of OPV and IPV was received, four (4) doses of either vaccine are required.		
MMR Measles Mumps Rubella	<u>K-12</u> Two (2) doses of MMR. Dose one (1) must be administered on or after the first birthday. The second dose must be administered at least 28 days after dose one (1).		
HEP B Hepatitis B	<u>K-12</u> Three (3) doses of Hepatitis B. The second dose must be administered at least 28 days after the first dose. The third dose must be given at least 16 weeks after the first dose and at least 8 weeks after the second dose. The last dose in the series (third or fourth dose), must not be administered before age 24 weeks.		
Varicella (Chickenpox)	<u>K-9</u> Two (2) doses of varicella vaccine must be administered prior to entry. Dose one (1) must be administered on or after the first birthday. The second dose should be administered at least three (3) months after dose one (1); however, if the second dose is administered at least 28 days after the first dose, it is considered valid. <u>Grades 10-12</u> One (1) dose of varicella vaccine must be administered on or after the first birthday.		
MCV4 Meningococcal	<u>Grades 7-10</u> One (1) dose of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry. <u>Grade 12</u> Two (2) doses of meningococcal (serogroup A, C, W, and Y) vaccine must be administered prior to entry.		
TB Test	Students entering the district from a foreign country must provide evidence of a negative Mantoux TB test or chest x-ray report within the past 90 days prior to entering school		

I understand if the above immunizations are not in by the specified date, my child will be excluded on that day until the requirement is met.

Parent's/Guardian's Signature

Physician's Signature/Stamp