

## Update Emergency Data Review

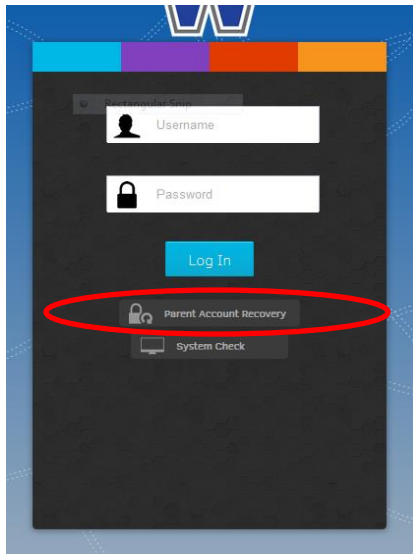
- Updates after 06/XX/XX are valid for the coming year.
- New students registering before 06/XX/ZZ will need to be reviewed before school starts. Parents new to the district will have passwords mailed to their home the first week of August.

### Steps

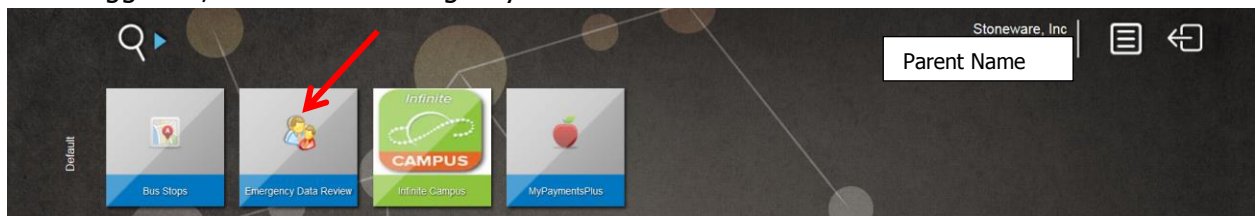
- Go to District website: [www.worthington.k12.oh.us](http://www.worthington.k12.oh.us)



- Scroll down to Find it Fast and click on:
- Enter Parent User Name and Password. If you do not know your parent information, click on the Parent Account Recovery Link at the bottom of the image and enter the email where you receive Worthington Schools messages. If your email is not found, you may email [support@wscloud.org](mailto:support@wscloud.org) and provide your name, your student(s) name(s) and the school(s) they attend.

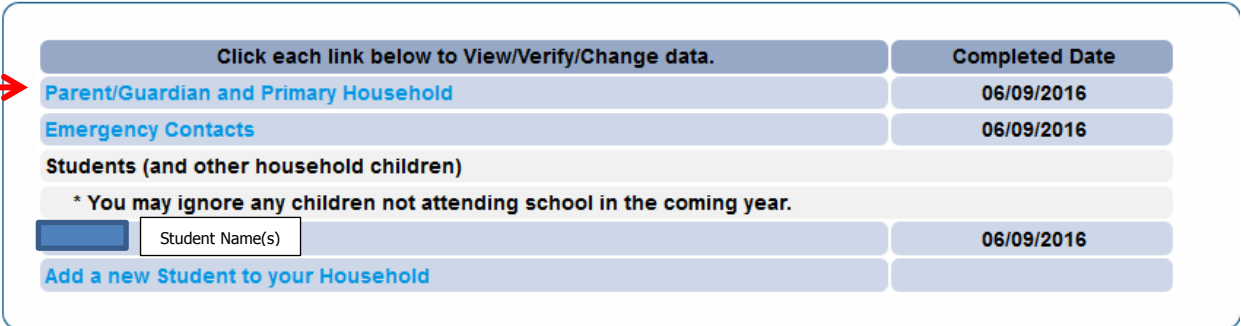


- Once logged in, click on the Emergency Data Review Icon



- You must **start at the top** by clicking on the hyperlinks and review data through several screens.

## Annual Emergency Data Review



| Click each link below to View/Verify/Change data.                      |  | Completed Date |
|--|--|----------------|
| <a href="#">Parent/Guardian and Primary Household</a>                  |  | 06/09/2016     |
| <a href="#">Emergency Contacts</a>                                     |  | 06/09/2016     |
| <b>Students (and other household children)</b>                         |  |                |
| * You may ignore any children not attending school in the coming year. |  |                |
| <input type="text" value="Student Name(s)"/>                           |  | 06/09/2016     |
| <a href="#">Add a new Student to your Household</a>                    |  |                |

- Any Completed Date past 06/07/18 is compliant for the 18-19 School year.