

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

January 10, 2011

Organizational Meeting
Regular Meeting
Worthington Education Center

7:30 p.m.
8:00 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order

(McCuen)

A-1-b Welcome and Introductions

Treasurer Jeff McCuen will introduce Board Members Jennifer Best, David Bressman, Julie Keegan, Marc Schare, Charlie Wilson, Superintendent Melissa Conrath and Student Board Representatives Alyssa Biron, Djenab Conde and Irish Phillips.

(McCuen)

A-1-c Pledge of Allegiance

(McCuen)

ACTIONS REQUIRED FOR THE ORGANIZATIONAL MEETING FOR 2011

A-2-a Election of President

Treasurer Jeff McCuen will seek nominations for president and the board members will vote on the individual or individuals nominated.

(McCuen)

A-2-b President's Oath of Office

I, _____, do solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education in and for the said Worthington School District, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office, and until my successor is chosen and qualified.

(McCuen)

A-2-c Election of Vice President

The president will seek nominations for vice president and the board members will vote on the individual or individuals nominated.

(President)

A-2-d Vice President's Oath of Office

I, _____, do solemnly affirm that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as the Vice President of the Board of Education in and for the said Worthington School District, Franklin County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office, and until my successor is chosen and qualified.

(President)

A-2-e Establishment of Meeting Dates and Times

(President)

Recommended motion: "...to establish the regular meeting dates, times and places of the Worthington Board of Education for 2011, according to the following schedule:

<u>Date</u>	<u>Time</u>	<u>Type of Meeting</u>	<u>Location</u>
January 10, 2011	7:30 p.m.	Organizational Meeting	Worthington Ed Center
January 21, 2011	8:30 a.m.	Work Session	Worthington Ed Center
January 24, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
February 14, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
February 28, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
March 14, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
March 28, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
April 11, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
April 25, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
May 9, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
May 23, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
June 13, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
June 27, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
July 8, 2011	7:30 a.m.	Special BOE Meeting	Worthington Ed Center
July 25, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
August 8, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
August 22, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
September 12, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
September 26, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
October 10, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
October 24, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
November 16, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
November 28, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center
December 12, 2011	7:30 p.m.	Regular BOE Meeting	Worthington Ed Center"

Board of Education meetings are usually scheduled on the second and fourth Monday of each month. The month of December has only one scheduled meeting due to the Winter Break. Additional special meetings may be scheduled as needed.

A-2-f Appointment of Board Representatives

(President)

Recommended motion: "...to approve the appointment of board members to the following boards, commissions and organizations for 2011:

Ohio School Boards Association
Legislative Liaison:

Marc Schare

Delegate and Alternate Delegate
To the Annual Assembly Meeting
Of the Ohio School Boards Association:

Board President (Delegate)
Board Vice President (Alternate)

Appointment of Board Representatives (continued)

Board Representative (Alternate) to Metropolitan Educational Council:	Marc Schare
Liaison to City of Worthington:	Marc Schare
Ohio School Boards Association - SALT:	Jennifer Best
Liaison to Worthington Educational Foundation:	Charlie Wilson
Liaison to Worthington Public Libraries Board:	Jennifer Best
Student Board Member Liaison:	Marc Schare

A-2-g Tax Advance Request Policy

Recommended motion: "...to authorize the treasurer to request advance of property taxes from the Franklin County Auditor weekly, during calendar year 2011 as it becomes available and for the amount appropriate and due."

(McCuen)

A-2-h Board of Revision Representative

Recommended motion: "...to authorize the law firm of Rich and Gillis Law Group, to represent the Board of Education of the Worthington City School District before the Franklin County Board of Revision with respect to all matters which the Worthington Board of Education may commence or be a party to before such Board of Revision during the 2011 calendar year."

A resolution of this nature is required to be passed annually to allow the school board to be represented in cases where property owners challenge the assessed value of commercial properties or where assessed values of commercial properties are incorrectly stated on the tax duplicate after sale transactions. This representation will ensure that the district is afforded an opportunity to respond to requests that would result in a substantial loss of tax revenue.

(McCuen)

A-2-i Board of Education Association Memberships for 2011

Recommended motion: "...to approve membership in the following organizations for the 2011 calendar year:

Ohio School Boards Association	\$9,261.00
Worthington Area Chamber of Commerce	\$575.00
Metropolitan Educational Council	\$3,823.44
Total Cost:	\$13,659.44"

(McCuen)

A-2-j OSBA Legal Assistance Fund

Recommended motion: "...to approve participation in Ohio School Board Legal Assistance Fund:

Total Cost: \$250.00"

(McCuen)

A-2-k Annual Resolutions

Recommended motion: "...to approve the following annual resolutions:

1. Resolution establishing a service fund in the amount of \$5,000 for members of the Board of Education or their designated representatives to attend professional meetings or conferences in performance of their duties as representatives of the school district (Ohio Revised Code 3315.15 permits boards of education to appropriate \$2 per student or \$20,000, whichever is greater, to establish a service fund).
2. Resolution authorizing the superintendent and treasurer to attend conventions, conferences, institutes and meetings that may prove beneficial to the superintendent or treasurer and the school district in 2011."

(McCuen)

A-2-l Superintendent and Treasurer Committee Assignments

Student Achievement Committee:	David Bressman Charlie Wilson
Shared Solutions Committee:	To be determined
Finance Committee:	Julie Keegan Charlie Wilson
Communication Committee:	Jennifer Best David Bressman
SPAC:	Julie Keegan
Credit Flexibility:	Julie Keegan
Race to the Top:	Marc Schare
Board Policy Review:	Charlie Wilson
Employee Health Care:	Jennifer Best
Treasurer's Advisory Committee	Julie Keegan Charlie Wilson

(McCuen)

REGULAR BOARD MEETING

A-3-a Approval of Agenda

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

A-3-a Impact Award

Recommended motion: "...to recognize Tim Dove, social studies teacher at Phoenix Middle School, for his most recent accomplishment of being named the 2011 Ohio Teacher of the Year by Ohio Superintendent Deborah Delisle." Tim was selected to receive the award among 1,000 teachers nominated statewide.

(Keegan)

A-3-b Impact Award

Recommended motion: "...to recognize Kellie Ehlers, reading specialist at Evening Street, for being selected as one of the four finalists for the 2011 Ohio Teacher of the Year." Kellie was selected as a finalist among 1,000 teachers nominated statewide.

(Schare)

INFORMATION AND PROPOSALS

B-1-a Worthington Kilbourne High School Renewal Presentation
W.K.H.S. Wolf P.A.A.C.C.-IB

As part of the renewal process, staff members from Worthington Kilbourne High School will present a new, optional International Baccalaureate Diploma Programme that will be available to students across the district. The program, labeled Wolf P.A.A.C.C.-IB, will function as a school within a school and offer students new services, classes and opportunities appropriate to a 21st Century High School experience and consistent with the ability for students to earn the internationally recognized International Baccalaureate Diploma and the competitive advantage it represents. The proposal is available for review on website.

B-1-b Status of All-Day Kindergarten 2011-2012

Superintendent will provide an update regarding state requirements and funding for all-day kindergarten.

B-1-c Visitor Comments Regarding Items on the Agenda

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education, and this place in the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally recorded.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-d Board/Committee Reports and Announcements

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the December 13, 2010 regular Board of Education meeting, as indicated in Enclosure C-1-a."

C-1-b Appropriation Transfers

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>1/10/2011</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$7,582.54
	500-Supplies	(\$6,892.49)
	600-Equipment	\$134.95
	700-Replacement	
	800-Dues/Fees	(\$825.00)
	900-Other Uses of Funds	
TOTAL		<u><u>\$0.00</u></u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

C-2-a Resignation

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
HANNEKEN, NATALIE Effective 01/13/2011	Grade 2 Colonial Hills Elementary	Personal

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
AMAYA, MANUEL Effective 12/23/2010	Custodian Thomas Worthington HS	Personal"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
ANTONELLI, HOLLY** Effective 01/03/2011	Grade 4 Liberty Elementary Class 04 Step 004 Salary \$51,506.00 FTE 1.00 Days 104 Actual \$28,954.74	Filling vacant position This position is for the remainder of the school year.

**Contingent upon verification of education and experience

CERTIFIED SUBSTITUTES

Certified substitute teachers for the 2010-2011 school year on an as-needed basis at the per diem rate of \$95:

<u>Name</u>	<u>Subject</u>
FALER, MICHAEL	Industrial Technology
GOSS, FRITZ	Physical Education, School Counselor
HEROLD, KELLY	Early Childhood Education PK-3
MCFADDEN, ERIN	Early Childhood Education PK-3

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
NOOKS, RALPH Effective 01/11/2011	Bus Driver Transportation Class 13 Step 0 Pay \$19.01 Part-time	Fill vacancy

CLASSIFIED SUBSTITUTE

<u>Name/Pay Rate</u>	<u>Effective Date</u>	<u>Position</u>
FELLOWS-MACLEAN, KAROLYN \$11.50/hr.	01/03/2011	Sub Secretary/Aide

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Worthington Kilbourne HS</u> Swimming Varsity Assistant Coach	KING, TYLER J	1.25	0	553.70	692.13
<u>Thomas Worthington HS</u> Track – Girls Head Coach	SCHOLL, EVELYN	8.00	1	581.39	4651.12
Basketball Boys Assistant Coach Varsity	LUZADER, SEAN	4.00	11	858.24	3432.96
Basketball Boys Assistant Coach JV	ROMINE, WILLIAM	3.00	13	913.61	2740.83
Basketball Boys Assistant Coach Freshman	GUTHRIE, JAKE	2.00	1	581.39	1162.78
<u>McCord Middle School</u> Technology Club	BRALEY, ANDREW	1.00	0	553.70	553.70
Technology Club	ROSS, RANDALL A.	1.00	4	664.44	664.44"

C-2-c Stipend

Recommended motion: "...to authorize a stipend to the following staff member for participation in the following activity:

EPP Assessor for State Mandated Testing for 2010-2011

Employment of assessor for state mandated testing for the Gifted Services Department at the daily rate of \$100 for the following number of days. This activity is funded through the General Fund:

Theresa Hancock	11 days
Lillian Webb	4 days

Total: \$1500.00"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Jane and Richard Witherspoon	\$ 250.00	Sutter Park	Cash donation
TWHS Rebounders	\$ 8,525.00	Worthington BOE	Cash donation

All gifts and donations to the school district or to student activity clubs and organizations are considered at the building or department level and then reviewed for appropriateness by the central office administration. Once a gift is approved by the superintendent, it is recommended to the board of education for formal acceptance.

C-3-b Award of Contract for Dow Nelson Field House Ventilation Project

Recommended motion: "...to accept the base bid, waive any informalities and award a mechanical contract to Farber Corporation, 800 E 12th Avenue, Columbus, Ohio 43211, in the amount of \$91,890, with a construction contingency of \$7,351, for ventilation improvements at Dow Nelson Field House on the campus of Thomas Worthington High School."

Bids were received and opened on Tuesday, December 28, 2010, for the mechanical contract related to the ventilation improvement package at Dow Nelson Field House. A total of four contractors submitted bids. The recommended base bid is within 10% of the engineer's estimate. The total of the base bid and construction contingency is \$99,241. The bid tabulation is shown below.

Bid Tabulation

<u>Contractor</u>	<u>Base Bid</u>
Farber Corporation	\$ 91,890
Gateway Mechanical	\$ 92,640
H & A Mechanical, Inc.	\$ 117,000
Limbach	\$ 107,741

The project will begin immediately and will be completed no later than the end of spring break. This project was identified and will be funded through the 2006 Bond Issue.

C-3-c Approval of Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Parent Volunteers

Kendra Giesseman	Martha Mattson	Joseph Tack
Reginald Hollinger	Elaine Miracle	Regan Versele
Terrie Huston	Jennifer Silliman	Jody Wall"

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a School Board Conferences, Conventions and Workshops

Recommended motion: "...to approve the registration of Mr. Schare and Mr. Wilson to attend the School Negotiations Workshop on Thursday, January 20, 2011, conducted by Pepple & Waggoner, Attorneys at Law."

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

January 21, 2011	Work Session	Worthington Education Center	8:30 a.m.
January 24, 2011	Regular BOE Meeting	Worthington Education Center	7:30 p.m.

F Executive Session

The Board of Education will enter into Executive Session for the purpose of discussing employment, dismissal, appointment, promotion, demotion or compensation of a public employee or official.

G Adjournment