

WORTHINGTON SCHOOL DISTRICT  
BOARD OF EDUCATION

Regular Meeting  
Worthington Education Center

April 25, 2011  
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF  
MEMORANDUM

Item

A-1-a Call to Order

(Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, David Bressman, Julie Keegan, Charlie Wilson, Superintendent Melissa Conrath, Treasurer Jeff McCuen and Student Board Representatives Alyssa Biron, Djenab Conde and Irish Phillips.

(Schare)

A-1-c Pledge of Allegiance

(Biron)

A-2-a Approval of Agenda

(Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. \_\_\_\_\_
- b. \_\_\_\_\_

## BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

### A-3-a Board Recognition Award

Recommended motion: "...to recognize PCC Grandparent, Cheryl Leiss for her work with second graders at Brookside Elementary in creating a character quilt to represent the character traits of the month."

(Best)

## INFORMATION AND PROPOSALS

### B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the April 11, 2011, regular meeting, as indicated in Enclosure C-1-a."

C-1-b March Financial Report

Recommended motion: "...to approve the Financial Report for the month ending March 31, 2011, as submitted by the treasurer." See Enclosure C-1-b.

C-1-c Appropriation Transfers

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>4/25//2011</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$ (5,796.00)
	500-Supplies	\$ 6,296.00
	600-Equipment	\$ (500.00)
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
<b>TOTAL</b>		<u><u>\$0.00</u></u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CELLAR, KAREN Effective 07/31/2011	Grade 6 Liberty	Retirement

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
COOK, DEBORAH Effective 06/30/2011	English Thomas Worthington HS	Retirement
FISH, JANET Effective 06/30/2011	English Thomas Worthington HS	Retirement
FORSGREN, THOMAS Effective 07/31/2011	Grade 2 Colonial Hills Elementary	Personal – to accept Worthington Estates Principal position
FURBEE, SAMUEL Effective 07/31/2011	Physical Education Wilson Hill Elementary	Personal
KIDWELL, TABITHA Effective 08/17/2011	French/Spanish Kilbourne Middle School	Personal
MATCHETT, GRACE Effective 06/30/2011	Art Thomas Worthington HS	Retirement
MCGRATH, CAROLYN Effective 06/30/2011	English Thomas Worthington HS	Retirement
POSSO, MYRIAM Effective 06/30/2011	School Nurse Worthington Christian	Retirement

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CREAMER, SANDRA Effective 06/30/2011	Bldg/Inst. Assistant Worthington Park Elementary	Retirement
MCCOMIS, JUNE Effective 06/30/2011	School Financial Secretary Thomas Worthington HS	Retirement
STEIN, CECELIA Effective 06/30/2011	Custodian Worthington Hills Elementary	Retirement"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

**CERTIFIED PERSONNEL – LIMITED CONTRACTS AND SALARY NOTICES**

One-year limited contracts will be issued to the personnel listed in Enclosure C-2-b (1) for the 2011-2012 school year, representing a total of 139.07 full-time equivalent certified staff positions. Salary notices listed in Enclosure C-2-b (2) will be issued to certified personnel on continuing contract status, representing a total of 514.3 full-time equivalent certified staff positions. Copies of these enclosures are available in the Treasurer's Office.

**CERTIFIED PERSONNEL – EXTENDED SERVICE CONTRACTS 2011-2012**

<u>Name</u>	<u>Assignment</u>	<u>Number of Days Not to Exceed</u>
COLTURI, JULIE	Psychologist, Special Education	8
HILDITCH, CHRISTIANA	Psychologist, Special Education	4
KIRKBRIDE, JUDITH	Psychologist, Special Education	8
MARKWARD, PAIGE	Psychologist, Special Education	4
MATTOX, DIANE	Psychologist, Special Education	8
MILLER, CAROL A	Psychologist, Special Education	8
PATSCH, PAMELA G	Psychologist, Special Education	8
PILCHER, JOHN	Psychologist, Special Education	8
RUDIN, CHERYL ANN	Psychologist, Special Education	8
SECORD, LUCI L	Psychologist, Special Education	8
WALTZ, LAURA	Psychologist, Special Education	8

**CERTIFIED SUBSTITUTES**

Certified substitute teachers for the 2010-2011 school year on an as-needed basis at the per diem rate of \$95:

Britton, Kathryn	Brigner, Linda	Cobb, Sandra
Delzeith, Victoria	Dutton, Kathryn	Howell, Vicki

**SUPPLEMENTAL CONTRACTS**

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Thomas Worthington HS</u> Softball Head Coach JV	ROTHGEB, PHILLIP	5.00	8	775.18	3875.90

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>District</u> Destination ImagiNation	FRITZ, KIMBERLY	.50	0	553.70	276.85"

C-2-c Contract Adjustments

Recommended motion: "...to adjust the following contracts:

<u>Name/Assignment</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
BAKER, JENNIFER Worthingway Middle School Secondary Teacher English Effective 08/19/2011	Class 01 Step 003 FTE 1.00 Base Pay \$46,093.00 Days 185.00	02 003 1.00 \$47,478.00 185.00	Additional Education
BONACCI-ENGELMAN, TONI Slate Hill Elementary Elementary Teacher Eng As Foreign Effective 08/19/2011	Class 04 Step 010 FTE 1.00 Base Pay \$68,173.00 Days 185.00	05 010 1.00 \$69,950.00 185.00	Additional Education
BRUSH, LISA Kilbourne Middle School Secondary Teacher Art (Visual) Effective 08/19/2011	Class 02 Step 011 FTE 1.00 Base Pay \$65,910.00 Days 185.00	03 011 1.00 \$68,157.00 185.00	Additional Education
CHASE, KELLEY A Worthington Kilbourne HS Secondary Teacher Biological Science Effective 08/19/2011	Class 05 Step 015 FTE 1.00 Base Pay \$82,698.00 Days 185.00	06 015 1.00 \$85,237.00 185.00	Additional Education
DAVIS, NATHAN Kilbourne Middle School Secondary Teacher Student Services, Dean Effective 08/19/2011	Class 02 Step 006 FTE 1.00 Base Pay \$54,960.00 Days 185.00	04 006 1.00 \$56,301.00 185.00	Additional Education
GALLAGHER, MARK Slate Hill Elementary Elementary Teacher Physical Education Effective 08/19/2011	Class 06 Step 013 FTE 1.00 Base Pay \$82,200.00 Days 185.00	07 013 1.00 \$84,222.00 185.00	Additional Education

<u>Name/Assignment</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
HALE, JANET L Mc Cord Middle School Elementary Teacher Social Studies Effective 08/19/2011	Class 04 Step 036 FTE 1.00 Base Pay \$84,523.00 Days 185.00	05 036 1.00 \$88,600.00 185.00	Additional Education
HOPKINS, AQUARIUS Granby Elementary Elementary Teacher Kindergarten Effective 08/19/2011	Class 01 Step 008 FTE 1.00 Base Pay \$57,705.00 Days 185.00	04 008 1.00 \$61,954.00 185.00	Additional Education
HUNTER, AMY Worthington Park Elem Elementary Teacher Grade 3 Effective 08/19/2011	Class 01 Step 005 FTE 1.00 Base Pay \$50,816.00 Days 185.00	02 005 1.00 \$52,344.00 185.00	Additional Education
JANUSZ, LISA Worthington Estates Elem Elementary Teacher Grade 2 Effective 08/19/2011	Class 06 Step 015 FTE 1.00 Base Pay \$85,237.00 Days 185.00	07 015 1.00 \$88,435.00 185.00	Additional Education
KATRIS, ERICA Evening Street Elementary Sp Ed Specific LD Mild/Moderate K-12 Effective 08/19/2011	Class 01 Step 006 FTE 1.00 Base Pay \$53,360.00 Days 185.00	02 006 1.00 \$54,960.00 185.00	Additional Education
LAVEEN-WINKLE, LISA Worthington Kilbourne HS Sp Ed Specific LD Mild/Moderate K-12 Effective 08/19/2011	Class 02 Step 007 FTE 1.00 Base Pay \$56,987.00 Days 185.00	04 007 1.00 \$59,061.00 185.00	Additional Education
MONFORT, CHARLES R. Worthington Kilbourne HS Secondary Teacher Mathematics Effective 08/19/2011	Class 04 Step 016 FTE 1.00 Base Pay \$79,624.00 Days 185.00	05 016 1.00 \$83,524.00 185.00	Additional Education

<u>Name/Assignment</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
MONTENARO, KARA Sutter Park Elementary Presch. Teach/Sp. Ed. Early Ed.of Handicap Effective 08/19/2011	Class 05 Step 006 FTE 1.00 Base Pay \$58,074.00 Days 185.00	06 006 1.00 \$59,398.00 185.00	Additional Education
NICOLOSI-FISHER, BETHANY Granby Elementary Elementary Teacher Instructional Suport Base Effective 08/19/2011	Class 04 Step 008 FTE 1.00 Pay \$61,954.00 Days 185.00	05 008 1.00 \$63,631.00 185.00	Additional Education
PIERCE, MARY BETH Thomas Worthington HS Secondary Teacher Occuptnl Work Exper Effective 08/19/2011	Class 01 Step 017 FTE 1.00 Base Pay \$67,567.00 Days 185.00	02 017 1.00 \$71,587.00 185.00	Additional Education
STEELE, LORI Worthington Hills Elem Elementary Teacher Educ Media Effective 08/19/2011	Class 02 Step 016 FTE 1.00 Base Pay \$71,587.00 Days 185.00	03 016 1.00 \$74,031.00 185.00	Additional Education
THOMPSON, ERIK L Thomas Worthington HS Secondary Teacher Physics Effective 08/19/2011	Class 05 Step 018 FTE 1.00 Base Pay \$84,359.00 Days 185.00	06 018 1.00 \$86,951.00 185.00	Additional Education

#### SUPPLEMENTAL CONTRACT

<u>Name/Assignment</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
McCoy, Danielle Thomas Worthington HS Softball Assistant Coach Effective 03/01/2011	Units 5.00 Step 0 Pay \$2768.50	2.00 0 \$1107.40	Assistant JV Coach"



C-2-d Nonrenewal

Recommended motion: "...to issue notice of contract nonrenewal, effective at the end of the 2010-2011 school year, to the following employee as set forth in Article 15.5 and 15.7 of the Negotiated Master Agreement.

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>
JARVIS, JASON Effective 06/30/2011	TESOL Wilson Hill/Evening Street Elementary

CERTIFIED SUBSTITUTES

Substitute teachers are nonrenewed at this time each year. The certified substitutes that are being nonrenewed are:

Britton, Kathryn	Brigner, Linda	Cobb, Sandra
Delzeith, Victoria	Dutton, Kathryn	Howell, Vicki"

C-2-e Stipend

Recommended motion: "...to authorize a stipend to the following staff member for participation in the following activity:

EPP Assessor for State Mandated Testing for 2010-2011

Employment of assessor for state mandated testing for the Gifted Services Department at the daily rate of \$100 for the following number of days. This activity is funded through the General Fund.

Lillian Webb	3.50 days
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Total: \$350.00"

C-2-f Reduction in Force

Resolution

WHEREAS, The Worthington City School District (the "District") is faced with the need to implement a staffing reduction with respect to an employee assigned to St. Michael School due to lack of funds;

WHEREAS, The teaching employee affected by this action has been notified of Board consideration of suspension of teaching contract,

NOW, THEREFORE, BE IT RESOLVED:

Section 1

The Board of Education ("Board") hereby determines the need to implement a staffing reduction due to lack of funds and that a partial reduction in force is necessary with respect to specific teaching staff employed by the District and assigned to St. Michael School. Pursuant to R.C. 3319.17 the Board hereby finds that it is necessary to reduce the assignment of the following teaching position by partial suspension of teaching contract as follows:

<u>Teaching Area</u>	<u>Number of FTE Teachers Affected</u>
School Nurse (St. Michael School)	Reduction of .50 FTE Assignment

Section 2

The Treasurer is directed to notify the teacher affected by this reduction.

Section 3

All formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

## ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

### C-3-a Textbook Adoption

Recommended motion: "...to approve the adoption of textbooks as indicated in Enclosure B-1-a of the April 11, 2011, board meeting agenda.

The administration recommends the adoption of textbooks for the instructional program. Books are being recommended for Business, English/Language Arts, and Mathematics.

The textbooks have been on display at the Worthington Public Libraries and the Worthington Education Center during the past two weeks."

### C-3-b Continued Enrollment of Senior Moving Out of District

Recommended motion: "...to approve the continued enrollment of Bitna Kim, a senior, whose legal guardian has moved from the Worthington School District."

Bitna is currently enrolled at Thomas Worthington High School. Because the parents had to move out of the Worthington School District Bitna and the family would like to complete the senior year in Worthington Schools and graduate with the class of 2011.

According to the Ohio Revised Code, 3313.64(F), "Any child under the age of twenty-two whose parent has moved out of the school district after commencement of classes in the child's senior year of high school is entitled, subject to the approval of the district board, to attend school in the district in which the child attended at the time of the parental move for the remainder of the school year and for one additional semester or equivalent term." Furthermore, BOE policy states that the student must have attended at least four semesters in Worthington Schools and have achieved at least junior status. This student meets these requirements.

This is the seventh such request this school year.

### C-3-c Authorization to Advertise Capital Improvement Packages at Various District Facilities

Recommended motion: "...to authorize the treasurer to advertise for bids in accordance with Sections 3313.46 and 153-01 of the Ohio Revised Code for the following 2006 bond issue projects:

Architectural Bid Package 20	Parking Lot and Concrete Replacement at Various Sites
Architectural Bid Package 21	Worthingway and Perry Middle Schools Site Improvements
Engineering Bid Package 12	WEC Heat Pump Replacement
Engineering Bid Package 13	Mechanical Improvements at Evening Street Elementary, Worthingway and Perry Middle Schools"

These packages contain multiple projects identified from the 2006 Bond Issue and have been assembled to take advantage in economies of scale provided through shared design services and increased bidding interest generated from larger projects.

Architectural/engineering design, specifications, prints and bidding documents for these bond issue improvement projects are being finalized in preparation for advertisements for the required bidding process. Recommended contracts for award will be reviewed by the advisory committee prior to being presented to the Worthington Board of Education in May. Funding will come from proceeds of the bond issue approved by district voters in November 2006. Public bidding schedule and projects specific to each bid package are available on the district website.

C-3-d Approval of Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Parent Volunteers

Octavia Abercrombie  
Lori Buehler  
Heidi Burkett  
Nicole Doan  
Michael Ducksworth  
Benjamin Grissett

Emad Haj-Tamim  
John Marsh  
Steve Michalski  
S. Danielle Moore  
Shannan Wightman"

Coach Volunteer

Michael Schultheis, WKHS - Baseball

C-3-e Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Lady Cardinals Softball Boosters	\$ 1,286.80	Worthington BOE Danielle McCoy, Assistant JV Softball Coach	Cash donation
Worthington Park PTA	\$ 2,000.00	Worthington Park	Cash donation

All gifts and donations to the school district or to student activity clubs and organizations are considered at the building or department level and then reviewed for appropriateness by the central office administration. Once a gift is approved by the superintendent, it is recommended to the board of education for formal acceptance.

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

D     Calendar

May 9, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.
May 23, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.

E     Executive Session

The Board of Education will enter into Executive Session for the purpose of discussing employment, dismissal, appointment, promotion, demotion or compensation of a public employee or official.

F     Adjournment