

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

May 23, 2011
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order

(Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, David Bressman, Julie Keegan, Charlie Wilson, Superintendent Melissa Conrath, Treasurer Jeff McCuen and Student Board Representatives Alyssa Biron, Djenab Conde and Irish Phillips.

(Schare)

A-1-c Pledge of Allegiance

(Biron)

A-2-a Approval of Agenda

(Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

A-3-a Worthington Educational Foundation Grant Awards

Susan Petrick, Trustee of the Worthington Educational Foundation and Chair of the Grant Review Committee, will present grant awards to Worthington Schools' staff members who submitted successful grant applications through the Educational Foundation.

(Wilson)

A-3-b Gift for Turf Field Installation at Thomas Worthington High School

Doug Carey, of Cards, Inc., will present a gift of \$432,783 to the Worthington Board of Education to fund the synthetic turf field installation at Thomas Worthington High School.

INFORMATION AND PROPOSALS

B-1-a Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-b Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the May 2, May 3, and May 5, 2011, special meetings and the May 9, 2011, regular meeting, as indicated in Enclosure C-1-a."

C-1-b April Financial Report

Recommended motion: "...to approve the Financial Report for the month ending April 30, 2011, as submitted by the treasurer." See Enclosure C-1-b.

C-1-c Appropriation Transfers

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>5/23/2011</u>
001	100-Personal Services	(\$90,000.00)
	200-Benefit	
	400-Purchased Services	\$88,412.94
	500-Supplies	\$30,766.00
	600-Equipment	\$104.00
	700-Replacement	(\$4,512.94)
	800-Dues/Fees	(\$24,770.00)
	900-Other Uses of Funds	
TOTAL		\$0.00

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CLEMENT, KATHLEEN Effective 06/30/2011	Gifted Coordinator WEC	Resignation
GIBSON, KAREN Effective 06/30/2011	French/Spanish McCord Middle	Retirement
HEYS, ANITA Effective 06/30/2011	TESOL Slate Hill Elementary	Retirement
JOHNSON, JOHN Effective 7/31/2011	Special Education Supervisor Rockbridge	Retirement
KEEHN-SCHUPP, CARLY Effective 06/30/2011	Kindergarten Childcare Leave	Resignation
KOONTZ, HILLARY Effective 08/15/2011	Kindergarten Bluffsview	Resignation"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

ADMINISTRATIVE PERSONNEL

Two-year Contracts

Angela Adrean Principal, Worthington Kilbourne HS – Effective 08/01/2011 – 07/31/2013
Nathan Kellenberger Principal, Worthingway Middle – Effective 08/01/2011 – 7/31/2013

CERTIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
TURNER, MICHELLE Effective 08/19/2011	Music 7-12 McCord Middle Class 03 Step 004 Salary \$50,475.00 FTE 0.40 Days 185.00 Actual : \$20,190.00	Filling vacant position

CERTIFIED PERSONNEL – EXTENDED SERVICE CONTRACTS 2011-2012

<u>Name</u>	<u>Assignment</u>	<u>Days</u>
Hanlin, Kimberly	Activities, TWHS	15
Miles, James	Athletic Trainer, TWHS	25
Lewis, Dyanne	Athletic Trainer, WKHS	25
Lord, Molly	Counselor, WKHS	10
Mancus, Deborah	Counselor, McCord	3
Dunn, Karan	Counselor, Mccord	1.5
Starks, Kathleen	Counselor, KMS	3
Smith, Felicha	Counselor, TWHS	10
Burns, Stephanie	Counselor, TWHS	10
Davis, Julie	Counselor, TWHS	10
Myers, Janet	Counselor, TWHS	10
Scott, Kathy	Counselor, TWHS	10
Abbott, Brianna	Counselor, WKHS	10
Gratz, Andrea	Counselor, WKHS	10
Schwartz, Ariel	Counselor, WKHS	10
Morgan, Regina	Counselor, WW	3
Davis, Nathan	Dean, KMS	2
Bluvol, Peter	Dean, TWHS	5
Gordon, Scott	Dean, TWHS	5
Clark, Andrew	Dean, WKHS	5
Souder, Thomas	Dean, WKHS	5
Mosca, William	Dean, WW	2
Mack, Timothy	ESL, District	6
Massman, Nancy	Math Curriculum Leader, District	6
Ball, Constance	Mentor, Human Resources	10
Frank, Julie	School Nurse, District	1
Garner, Julie	School Nurse, District	1
Inzetta, Amy	School Nurse, District	1
Segal, Kathryn Sue	School Nurse, District	1
Geniusz, Brian	Science Curriculum Leader, WEC	13
Charlton, Nancy	SS Curriculum Leader, WEC	6
Johnson, John	Supervisor, Rockbridge	16
Dickerson, Marcia	Vocational, WKHS/TWHS	1
Lichtenberg, Terry	Vocational, TWHS	5
Norris, Ruth Ann	Vocational, TWHS	1
Pierce, Mary Beth	Vocational, TWHS	5
Zingery, Jill	Vocational, TWHS	8

EXTENDED SERVICE CONTRACT – SUMMER 2011

Extended service contracts for the following school psychologists, speech language pathologists, occupational and physical therapists and adapted physical education teachers who will be paid at their hourly rate to complete summer referrals and re-evaluations due during the summer. In addition, the evaluation of any preschool students with suspected disabilities who become three years old during the summer must be completed. All referrals must be completed within 60 days of the referral date or prior to the re-evaluation date.

Carrie Fritz	Gina Hardin	Pamela Patsch	Luci Secord
Emily Lazar	Beth Mills	Laura Waltz	Vicky Baertsche
Carolyn Hall	Paige Markward	Christiana Hilditch	Brandi Jones
Chung Woodruff	Nancy Efron (Auxiliary Funds)		

CERTIFIED SUBSTITUTES

Certified substitute teacher for the 2010-2011 school year on an as-needed basis at the per diem rate of \$95:

Katherine Barkhurst”

C-2-c Contract Adjustments

Recommended motion: “...to adjust the following contracts:

CERTIFIED PERSONNEL

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
REED, JACOB Music Slate Hill/Phoenix Effective 08/19/2011	Class 04 Step 001 Base Pay \$45,528.00 FTE 0.40 Days 185.00 Actual \$18,211.20	Class 04 001 \$45,528.00 0.90 185.00 \$40,975.20	Filling vacant position
SWALLIE, DANIEL Physical Education Wilson Hill Elementary	Class 01 Step 006 Base Pay \$53,360.00 FTE 0.50 Days 185.00 Actual \$26,680.00	Class 01 006 \$53,360.00 1.00 185.00 \$53,360.00	Filling vacant position

CLASSIFIED PERSONNEL

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
CARROLL, DANNY Effective 06/01/2011	Custodian Kilbourne MS Class 7 Step K Pay \$20.78 Part-time	Head Custodian Kilbourne MS Class 11 Step K Pay \$22.83 Full-time	Fill vacancy
STURIANO, PAMELA Effective 06/10/2011	Science Assistant TWHS Class 10 Step K Pay \$22.14 Full-time Unclassified	Administrative Secretary Facility Management Class 13 Step G Pay \$22.29 Full-time Exempt WESP Agreement	Fill vacancy"

C-2-d Performance Contracts

Recommended motion: "...to grant the following performance contracts:

Sixth Grade Outdoor Education Camp Chaperones/Advisors

Performance contracts for up to \$48.00 (\$24.00/night) to the following staff members for participation in Spring 2011 sixth grade resident camping program. This activity is funded through PTA/PTO funds, privately funded scholarships & donations.

Bluffsview- May 16 – 18, 2011

Michele Gilley
Tana Koos

WKHS Senior Project Advisor

Performance contract in the amount of \$1500 to Dave Miller to serve as coordinator for the Senior Project Advisor which is an internationally recognized program. Students explore vocational, volunteer or creative pursuits for a month. The culminating activity is an exhibition and oral explanation of the project by the senior."

C-2-e Stipend

Recommended motion: "...to authorize stipends to staff members for participation in the following activities:

After School Detention

A Stipend of \$20.00 per hour to each of the following certified staff members for providing after school detention supervision. This activity is funded through the general fund.

Elaine Dentler- KMS	14 hours
Rebecca Stratis- McCord	16 hours

Total: \$600.00"

C-2-f Nonrenewal

Recommended motion: "...to issue notice of contract nonrenewal, effective at the end of the 2010-2011 school year, to the following employee as set forth in Article 15.5 and 15.7 of the Negotiated Master Agreement.

CERTIFIED SUBSTITUTES

Katherine Barkhurst"

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Reject Bids for Engineering Packages 12, 13 and Re-advertise

Recommended motion: "...to reject bids received for Engineering Packages 12 and 13 and authorize the re-advertisement of each bid package."

Bids were received and opened on Wednesday, May 11 for Engineering Packages 12 and 13. Just prior to the bid opening a clerical error was discovered in which two different bid opening times were published in each bid package document. As a result of this irregularity all bids are being rejected and each package re-advertised to meet all public bidding statutes of the Ohio Revised Code.

Dates of completion will be adjusted to allow the same number of days available to complete the projects in each package. The delays in the start of each project package will push the completion date past the start of the 2011/2012 school year, but will not disrupt classes, programs or office operations. It is anticipated that contracts will be recommended to the Board of Education in June.

C-3-b Award of Contract for Architectural Bid Package 20

Recommended motion: "...to accept the base bid, alternates as designated, waive any informalities and award contracts to the following contractors in the amounts specified, with construction contingencies, for Architectural Bid Package 20, district-wide paving improvements:

Bid Package 1

B&C Blacktop Sealing Inc. 7530 Worthington Galena Columbus, Ohio 43085	Base Bid	\$576,000
	Alternate 1	\$67,000
	Construction Contingency	\$64,300

Bid Package 2

B&C Blacktop Sealing Inc. 7530 Worthington Galena Columbus, Ohio 43085	Base Bid	\$372,198
	Construction Contingency	\$37,220

Bid Package 3

KMC Paving Inc. 6790 Brooksmiller Road Circleville, Ohio 43113	Base Bid	\$412,698
	Construction Contingency	\$41,270"

Bids were received and opened on Friday, May 13, 2010, for Architectural Bid Package 20, district-wide paving improvements. A total of 5 bids were received. The total of the recommended bid package base bids, alternates, and construction contingencies is \$1,570,686 which is below the architect's project estimate.

Bid Tabulation

<u>Contractor</u>	<u>Bid Pkg A</u>	<u>Alt. A- 1</u>	<u>Bid Pkg B</u>	<u>Alt. B-1</u>	<u>Bid Pkg. C</u>	<u>Combined Bid</u>
B&C Blacktop Sealing	\$576,000.00	\$67,000.00	\$372,198.00	\$11,220.00	\$432,786.00	\$1,459,204.00
Chemcote	\$616,162.00	\$76,707.00	\$375,410.00	\$6,592.00	\$425,631.12	No Bid
Heiberger Paving	\$740,217.00	\$88,278.00	\$427,503.00	\$10,161.00	\$435,461.00	\$1,602,000.00
Mc Millen Paving	No Bid	No Bid	\$452,900.00	\$16,000.00	\$494,990.00	No Bid
KMC Paving, Inc.	\$652,900.00	\$75,900.00	No Bid	No Bid	\$412,698.00	No Bid

The project will begin immediately at the conclusion of the school year and be completed prior to the start of the 2011-12 school year. This project was identified and will be funded through the 2006 Bond Issue.

C-3-c Award of Contract for Architectural Bid Package 21

Recommended motion: "...to accept the base bid, *alternates*, waive any informalities and award a contract to following contractors in the amounts specified, with a construction contingencies, for Architectural Bid Package 21, Middle School Site Improvements."

Bid Package 1

Trucco Construction	Base Bid	\$735,000
3531 Airport Road	Alternate 2	-\$23,200
Delaware, OH 43015	Construction Contingency	\$42,708

Bid Package 2

Facemeyer Dozer & Backhoe	Base Bid	\$73,640.02
PO Box 417		
Sunbury, OH 43074	Construction Contingency	\$4,418

Bids were received and opened on Wednesday, May 18, 2011, for Architectural Bid Package 21, Worthingway and Perry Middle School Site Improvements. A total of 4 bids were received. The total of the recommended base bids, and alternate is \$832,566 which is within ten percent of the architect's estimate.

The project will begin immediately at the conclusion of the school year and will be completed at the end of October without any disruption to the beginning of the 2011-12 school year. Projects within this bid package were identified and will be funded through the 2006 Bond Issue.

Bid Tabulation

<u>Contractor</u>	<u>Bid Pkg 1</u>	<u>Alt. 1</u>	<u>Alt 2</u>	<u>Bid Pkg 2</u>	<u>Alt. 3</u>	<u>Combined Bid</u>
Elford	\$764,626	\$14,683	-\$23,201	\$111,068	\$15,455	\$867,308
Central Ohio Building	\$765,690	\$14,550	-\$17,850	No Bid	No Bid	No Bid
Facemeyer Backhoe & Dozer	No Bid	No Bid	No Bid	\$73,640.02	\$21,813.97	No Bid
Trucco Construction	\$735,000	\$24,100	-\$23,200	\$125,000	\$16,750	\$810,700

C-3-d Accepting Gift and Approval of Contract for Turf Field Installation at Thomas Worthington High School

Recommended motion: "...to accept the following Gift and Financial Commitment from Cards, Inc. to fund the synthetic turf field installation at Thomas Worthington High School and to award the contract for installation of the synthetic turf field to The Motz Group."

Cards, Inc. has offered the Board a gift of \$432,783 in a lump sum cash payment, with an additional financial commitment of up to \$75,000 to be provided to the Board on an as needed basis, for the purpose of funding the installation of synthetic turf field at Thomas Worthington High School.

After soliciting proposals from several potential installers of synthetic turf, it has been determined that The Motz Group provided the best proposal in the amount of \$616,783. Therefore, the Board authorizes the Treasurer to execute a contract provided in the project specifications with The Motz Group upon receipt of the lump sum cash payment from Cards, Inc.

The Board will pay for the balance of the contract amount, \$102,000 from the 2006 bond Issue Funds previously identified for athletic field improvements.

The Board has determined through the Auditor of State's office that the foregoing process complies with all requirements of the Ohio Revised Code and, in light of the unique nature of the funding, waives any Board policies that may be construed to be inconsistent with this approval.

C-3-e Approval of Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Parent Volunteers

Michael Althoff	Danielle Galigher	Kathi Kahoun	Matthew Russell
Michael Beatty	Blaine Gerdes	Will Koeppen	Cheryl Sampson
Joel Berger	Darrin Grieves	Mindy McLaughlin	Amy Sanchez
Keenan Blanke	G. Jeffrey Harper	Michele Morse	Morris Schonhiutt
Carrie Clevidence-Hallam	Alan Harrah	Kristi Mullen	Megan Sebar
Tabitha Coffey	Cristina Hechavarria	Rachel Ortega	Peter Simcic, Jr.
Kendall Crooke	Abbie Holliday	Jeffrey Piero	Diane Souder
Jason Dale	Valerie Hursey	Chris Rayis	W. Gene Strickland
Keri Drake	Steve Izev	Phillip Raynes	Amanda Tantarelli
Radhakrishna Elevarthi	Elena Jones	Harry Reed	Marc Turner
Darren Fribence	Michael Juhola	John Rubadue	Traci Wilson"

C-3-f Acceptance of Donations

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Worthington Estates PTA	\$ 156.90	Landscape Maintenance	Dogwood tree
Phoenix PTA	\$ 247.25	Landscape Maintenance	Japanese maple tree
Evening Street PTA	\$ 30,000.00	Evening Street	Cash donation/Playground
Dry Cleaning Station	\$ 250.00	Worthington Schools	Computer equipment
Brookside PTA	\$ 1,500.00	Brookside	Cash donation

All gifts and donations to the school district or to student activity clubs and organizations are considered at the building or department level and then reviewed for appropriateness by the central office administration. Once a gift is approved by the superintendent, it is recommended to the board of education for formal acceptance.

C-3-g Approval of the Revised Preschool Curriculum

Recommended motion: "...to approve the adoption of the revised Preschool Curriculum, as presented at the May 9, 2011 board meeting."

C-3-h Board of Education Resolution authorizing 2011-2012 membership in the Ohio High School Athletic Association

Recommended motion: "...to approve 2011-2012 membership in the Ohio High School Athletic Association. By approving membership, the district agrees to abide by the rules and policies of the Association." (See Enclosure C-3-b).

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a Approval of Board Policy GDKB

Recommended motion: "...to approve the Board Policy GDKB, Occasional or Sporadic Employment of District Employees, as presented for the first reading at the May 9, 2011 Board of Education meeting and as indicated in Enclosure D-1-a."

D-1-b NSBA Membership

Recommended motion: "...to approve participation in the National School Boards Association:

Total Cost: \$3,738.00"

D-1-c School Board Conferences, Conventions and Workshops

Recommended motion: "...to approve the registration of Mr. Wilson to participate in the NSBA's webinar, *Bargaining with No Money*." The webinar will be held on June 14 from 1:00 - 2:15 p.m. eastern time. There will be no travel involved regarding this seminar.

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

June 13, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.
June 27, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.

F Executive Session

The Board of Education will enter into Executive Session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

G Adjournment