

WORTHINGTON SCHOOL DISTRICT
BOARD OF EDUCATION

Regular Meeting
Worthington Education Center

June 27, 2011
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF
MEMORANDUM

Item

A-1-a Call to Order

(Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, David Bressman, Julie Keegan, Charlie Wilson, Superintendent Melissa Conrath and Treasurer Jeff McCuen.

(Schare)

A-1-c Pledge of Allegiance

(Schare)

A-2-a Approval of Agenda

(Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

- a. _____
- b. _____

INFORMATION AND PROPOSALS

B-1-a Evening Street Renewal Presentation Learning for Life

As part of the renewal process, staff members from Evening Street Elementary School will present their renewal proposal, Learning for Life. Learning for Life is a series of programs, routines, and activities that will teach wellness strategies and promote the overall wellness of the Evening Street community. This proposal is available for review on the website.

B-1-b Thomas Worthington High School Renewal Presentation Cardinal Communities

As part of the renewal process, staff members from Thomas Worthington High School will present their renewal proposal, Cardinal Communities. This renewal will implement small learning communities centered on a real-world discipline and self-selected by teachers and students. The proposal will offer select courses outside the regular school day and include the implementation of the standards for student achievement created by the Partnership for 21st Century Skills. This proposal is available for review on the website.

B-1-c Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-d Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the May 26, 2011 and June 1, 2011, special meetings and the June 13, 2011, regular meeting, as indicated in Enclosure C-1-a."

C-1-b Year-End Advances

Recommended motion: "...to approve a resolution authorizing year-end advances." See Enclosure C-1-b.

C-1-c Final Appropriations

Recommended motion: "...to approve the final 2011 Fiscal Year Appropriations, as presented by the treasurer." See Enclosure C-1-c.

C-1-d Appropriations Recommendation

Recommended motion: "...to approve the 2012 Fiscal Year Appropriations, as presented by the treasurer." See Enclosure C-1-d.

C-1-e Sale or Public Auction of Personal Property

Recommended motion: "...to authorize the Sale or Public Auction of personal property owned by the Board, whose value does not exceed \$10,000 and is no longer needed for any school district purpose."

Surplus Inventory

1. United Van Trailer, VIN 48B500L22W1034422, purchased 1998.
2. 1995 Adventure IV GMC Mobile Classroom
VIN #1GBKP37N953318583, purchased 1995.

C-1-f Worthington Public Library Budget

Recommended motion: "...to accept the 2012 calendar year budget for the Worthington Public Library as adopted by the Library Board of Trustees at its May 17, 2011, Regular Board Meeting, as indicated in Enclosure C-1-f."

Since the Worthington Public Library is classified as a school district public library, the library board must file its budget request with the board of education prior to May 31 in accordance with state law. The library's share of the state income tax proceeds allocated for libraries has already been determined based on a formula agreed to by the libraries in Franklin County. However, according to law, the library must still file a request with the school board, the library's taxing authority, which must then pass the request on to the Franklin County Budget Commission, which must hold a budget hearing in August.

The budget request is in the amount of \$2,866,745 from the Library and Local Government Support Fund (LLGSF). In addition, \$7,550,000 is being requested from the General Property Tax Levies (2.2 mills and 2.6 mills) bringing the total taxes requested to \$10,416,745.

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

C-2-a Resignations

Recommended motion: "...to accept the following resignations:

CERTIFIED PERSONNEL

| <u>Name</u> | <u>Assignment</u> | <u>Reason</u> |
|---|------------------------------------|-------------------------------------|
| BATES, ALYSON Effective 06/30/2011 | Music Worthingway Middle | Personal |
| MCCLELLAN, MICHELLE Effective 08/15/2011 | Occupational Therapist District | Resigning 0.20 of a 1.0 contract |

CLASSIFIED PERSONNEL

| <u>Name</u> | <u>Assignment</u> | <u>Reason</u> |
|--|--|---------------|
| PURI, GABRIELLE Effective 6/29/2011 | District Secretary Human Resources | Personal |
| SIMMONS, MELODY Effective 06/30/2011 | Food Service Associate Worthington Kilbourne HS | Personal |
| STONEROCK, CANDACE Effective 06/30/2011 | Special Education Assistant Granby Elementary | Personal" |

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CERTIFIED PERSONNEL

| <u>Name</u> | <u>Assignment</u> | <u>Reason</u> |
|--|---|-------------------------|
| ARMBRUST, SARAH* Effective 08/19/2011 | Grade 3 Worthington Estates Class 04 Step 001 Salary \$45,528.00 FTE 1.00 Days 185.00 | Filling vacant position |
| BATES, ERIN* Effective 08/19/2011 | Grade 1 Worthington Estates Class 04 Step 002 Salary \$47,437.00 FTE 1.00 Days 185.00 | Filling vacant position |
| DONOVAN, AMY* Effective 08/19/2011 | Mathematics Linworth HS Class 04 Step 000 Salary \$43,734.00 FTE 0.60 Days 185.00 Actual \$26,240.40 | Filling vacant position |
| EASLEY, DORISA* Effective 08/19/2011 | Kindergarten Granby Class 01 Step 000 Salary \$40,123.00 FTE 1.00 Days 185.00 | Filling vacant position |
| FREER, SANDRA* Effective 08/19/2011 | Grade 6 Liberty Class 03 Step 001 Salary \$44,320.00 FTE 1.00 Days 185.00 | Filling vacant position |
| GOOD, LISA* Effective 08/19/2011 | Grade 3 Worthington Park Class 01 Step 002 Salary \$43,899.00 FTE 1.00 Days 185.00 | Filling vacant position |
| PARDI, NATALIE* Effective 08/19/2011 | Grade 5 Brookside Elementary Class 01 Step 02 Salary \$43,899.00 FTE 1.00 Days 185.00 | Filling vacant position |

| <u>Name</u> | <u>Assignment</u> | <u>Reason</u> |
|---|---|-------------------------|
| RANKIN, KELSEY* Effective 08/19/2011 | Grade 4 Bluffsvew Class 04 Step 000 Salary \$43,734.00 FTE 1.00 Days 185.00 | Filling vacant position |
| SPANULO, ALYSSA* Effective 08/19/2011 | Kindergarten Granby/Bluffsvew Class 04 Step 000 Salary \$43,734.00 FTE 1.00 Days 185.00 | Filling vacant position |
| VEITH, ALEXANDRA * Effective 08/19/2011 | Grade 6 Worthington Hills Class 04 Step 000 Salary \$43,734.00 FTE 1.00 Days 185.00 | Filling vacant position |
| WAGGONER, JENNIFER* Effective 08/19/2011 | English Thomas Worthington Class 03 Step 002 Salary \$46,178.00 FTE 1.00 Days 185.00 | Filling vacant position |

*Contingent upon verification of education and teaching experience.

SUMMER SCHOOL – 2011

| <u>Teacher</u> | <u>Hours Not to Exceed</u> | <u>First Session</u> | <u>Second Session</u> | <u>Hourly Rate</u> |
|----------------|----------------------------|----------------------|-----------------------|--------------------|
| Jessica Irving | 80 | 40 | 40 | \$ 28.85 |
| Amanda Carter | 40 | | 40 | \$ 18.67 |
| Debra Murph | 20 | 20 | | \$ 41.18 |

CLASSIFIED SUBSTITUTE

| <u>Name/Pay Rate</u> | <u>Effective Date</u> | <u>Position</u> |
|-----------------------------|-----------------------|-----------------|
| ROSE, SHARON \$11.50/hr. | 06/20/2011 | Sub Secretary |

SUPPLEMENTAL CONTRACTS

| <u>Position</u> | <u>Name</u> | <u>Unit</u> | <u>Step</u> | <u>Pay/Unit</u> | <u>Total Pay</u> |
|---|---------------------|-------------|-------------|-----------------|------------------|
| <u>Thomas Worthington HS</u> | | | | | |
| Lacrosse Girls Assistant Varsity Coach | ROGERS, LAUREN | 2.00 | 0 | 553.70 | 1107.40 |
| Lacrosse Girls Assistant Freshman Coach | STILLWELL, AMY | 2.00 | 0 | 553.70 | 1107.40 |
| Lacrosse Girls Assistant Junior Varsity Coach | TAYLOR, MELISSA | 2.00 | 4 | 664.44 | 1328.88 |
| <u>Worthington Kilbourne HS</u> | | | | | |
| Lacrosse Boys Assistant Freshman Coach | GEARY, MATTHEW | 3.00 | 1 | 581.39 | 1744.17 |
| Lacrosse Boys Assistant Varsity Coach | HACKETT, ROSS | 2.00 | 3 | 636.76 | 1273.52 |
| Lacrosse Boys Assistant Junior Varsity Coach | VENTIQUATTRO, MARIO | 1.50 | 0 | 553.70 | 830.55" |

C-2-c Contract Adjustments

Recommended motion: "...to adjust the following contracts:

| <u>Name/Assignment</u> | <u>From</u> | <u>To</u> | <u>Reason</u> |
|--|---|---|-------------------------|
| BRALEY, ANDREW McCord Middle Industrial Technology Effective 08/19/2011 | Class 01 Step 001 FTE 0.70 Base pay \$41,808.00 Days 185.00 Actual Pay \$29,265.60 | 01 001 0.85 \$41,808.00 185.00 \$35,536.80 | Student Growth |
| GARDNER, MARIA District Occupational Therapist Effective 08/19/2011 | Class 01 Step 012 FTE 0.50 Base Pay \$64,951.00 Days 185.00 Actual Pay \$32,475.50 | 01 012 0.60 \$64,951.00 185.00 \$38,970.60 | Filling vacant position |

| <u>Name/Assignment</u> | <u>From</u> | <u>To</u> | <u>Reason</u> |
|--|---|---|--------------------------|
| GRUEN, KELLY District Occupational Therapist Effective 08/19/2011 | Class 04 Step 000 FTE 0.50 Base Pay \$43,734.00 Days 185.00 Actual Pay \$21,867.00 | 04 000 0.60 \$43,734.00 185.00 \$26,240.40 | Filling vacant position |
| SCOTT, KRISTIN Kilbourne MS Spanish Effective 08/19/2011 | Class 04 Step 009 FTE 0.40 Base Pay \$64,991.00 Days 185.00 Actual Pay \$25,996.40 | 04 009 0.80 \$64,991.00 185.00 \$51,992.80 | Filling vacant position" |

C-2-d Performance Contract

Recommended motion: "...to grant the following performance contracts:

Next Generation Learning Academy Leader

Performance contract in the amount of \$350 each to the following certified staff members to attend the Next Generation Learning Leader Academy June 15th and June 16th. Leaders will develop an implementation plan in collaboration with other building representatives and the principal to develop the building faculty on identified skills, knowledge, and dispositions. Participants will be asked to participate in planning meetings throughout the year and/or other related professional development sessions. This activity is funded by the Race to the Top Grant.

Response to Intervention Strand

Kimberly Kneubel - WKHS

Science Strand

Katrina Turner – Brookside

Supplemental Program Advisory Committee (SPAC)

Performance contract in the amount of \$700 each to the following staff members for participation on the SPAC committee which is charged with the responsibilities to review and make recommendations to the Superintendent regarding the supplemental programs made available to the pupils in the district. This activity is funded through the General Fund.

Kimberly Hanlin – TWHS

Ralph King – WKHS

Allyson McCarthy –
Bluffsview

William Mosca – Worthingway MS

William Wolford –
Worthington Hills

National Honor Society Data Software Assistant – WKHS

Performance contract in the amount of \$450 to Charles Monfort for developing database needed to provide appropriate technological assistance to the National Honor Society voting and tabulation of results. This activity is funded through the General Fund.”

C-2-e Stipend

Recommended motion: “...to authorize a stipend to the following staff member for participation in the following activity:

Teaching a Sixth Class for High School Credit

To pay the following certified staff members \$5000 each to teach a 6th class for high school credit at McCord Middle School first and second semester for the 2011-2012 school year, per the negotiated master agreement, Article 23, paragraph 23.5.

Melissa Fisher-Rogers – Spanish

Nicolette Meyer – Mathematics

EPP Assessor for State Mandated Testing for 2010-2011

Employment of assessor for state mandated testing for the Gifted Services Department at the daily rate of \$100 for the following number of days. This activity is funded through the General Fund.

| | |
|-----------------|-----------|
| Theresa Hancock | 5.0 days |
| Colleen Dixon | 23.0 days |
| Lillian Webb | 7.5 days |

Total: \$3,550.00

Extended Day Intervention Program

A stipend of \$20.00 per hour to each of the following staff members for providing tutoring through the Extended Day Intervention Program. This activity is paid through General Fund.

| <u>Liberty</u> | |
|------------------|-------------|
| Holly Antonelli | 13.75 hours |
| Sarah Dickens | 36.25 hours |
| Nancy Ehlert | 11.25 hours |
| Sandra Freer | 26.25 hours |
| Terri Goldring | 15.00 hours |
| Elizabeth Guffey | 12.50 hours |
| Janice Skelton | 45.00 hours |

Total Hours/Cost: 160/\$3,200.00

After School Detention

A Stipend of \$20.00 per hour to each of the following certified staff members for providing after school detention supervision. This activity is funded through the general fund.

| | |
|---------------------|---------|
| Elaine Dentler- KMS | 2 hours |
|---------------------|---------|

Total: \$40.00”

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS

C-3-a Acceptance of Donations

Recommended motion: “...to accept the donations from the individuals and organizations listed below and to extend the board of education’s and administration’s appreciation to the individuals and members of these groups for their generosity and support.”

| <u>Name</u> | <u>Donation Value</u> | <u>Beneficiary</u> | <u>Purpose/Gift</u> |
|-----------------------|-----------------------|--|-------------------------------------|
| Worthington Hills PTA | \$ 6,460.00 | Worthington Hills | Cash donation (technology purchase) |
| Rabinowitz Family | \$ 200.00 | Worthington Hills | Cash donation |
| WKHS Lacrosse Club | \$ 4,471.66 | Worthington BOE Ross Hackett, Boys Assistant Varsity Coach Mario Ventiquatto, Boys Assistant JV Coach Matt Geary, Boys Assistant Freshman Coach | Cash donation |

| <u>Name</u> | <u>Donation Value</u> | <u>Beneficiary</u> | <u>Purpose/Gift</u> |
|-------------------------------------|-----------------------|--|---------------------|
| TWHS Girls Lacrosse | \$ 4,116.76 | Worthington BOE Amy Stillwell, Girls Assistant Freshman Coach Lauren Rogers, Assistant Varsity Coach Melissa Taylor, Girls Assistant JV Coach | Cash donation |
| Worthington Kilbourne Band Boosters | \$ 4,750.00 | Worthington BOE | Cash donation |

All gifts and donations to the school district or to student activity clubs and organizations are considered at the building or department level and then reviewed for appropriateness by the central office administration. Once a gift is approved by the superintendent, it is recommended to the board of education for formal acceptance.

C-3-b School Lunch Prices

Recommended motion: "...to set prices of milk at \$.50 for students, school plate lunches at \$2.75 for elementary school students, \$3.00 for secondary school students, \$3.65 for adults, and to set student breakfast prices at \$1.55 for elementary/secondary school students effective with the 2011-12 school year."

The food service operation provides lunch programs at all Worthington Schools and breakfast at sixteen locations. It is an independent budget account and is not included in the annual general fund appropriation. The analysis of the department budget indicates a price increase is necessary to meet the rising operational costs. Projections from this price adjustment will offset increases in operational expenses.

C-3-c Approval of Volunteers

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Kimberly Church

Megan Knowlden

Jennifer List"

C-3-d Award of Contract for Engineering Bid Package 12

Recommended motion: "...to accept the base bid, waive any informalities and award a contract to Limbach,822 Cleveland Ave, Columbus, Ohio 430201 , in the amount of \$316,221, with a construction contingency of \$31,622, for Engineering Bid Package 12, Worthington Education Center Heat Pump Replacements."

Bids were received and opened on Wednesday, June 8, 2011, for Engineering Bid Package 12, Worthington Education Center Heat Pump Replacement Project. A total of 4 bids were received. The total of the recommended base bid and construction contingency is \$347,843, which is below the architect's estimate.

The project will begin immediately and will be completed in November without any disruption to the beginning of the 2011-12 school year. This project was identified and will be funded through the 2006 Bond Issue.

Bid Tabulation

| | <u>HVAC Base Bid</u> |
|-----------------------------|----------------------|
| Bruner Corporation | \$549,353 |
| General Temperature Control | \$387,500 |
| Limbach | \$316,221 |
| Farber Corporation | \$395,400 |

C-3-e Award of Contract for Engineering Bid Package 13

Recommended motion: "...to accept the base bid, alternates as designated, waive any informalities and award contracts to the following contractors in the amounts specified, with construction contingencies, for Engineering Bid Package 13, miscellaneous district mechanical improvements:

Mechanical

| | | |
|-------------------------------|--------------------------|-----------|
| Farber Mechanical | Base Bid | \$326,400 |
| 800 East 12 th Ave | Alternate H-1 | \$7,600 |
| Columbus, Ohio 43211 | Construction Contingency | \$26,112 |

Electrical

| | | |
|----------------------------|--------------------------|----------|
| Capital City Electric | Base Bid | \$81,571 |
| 400 Lazelle Road, Suite 22 | Alternate E-1 | -\$2,500 |
| Columbus, Ohio 43240 | Construction Contingency | \$6,526" |

Bids were received and opened on Wednesday, June 8, for Engineering Bid Package 13, miscellaneous district mechanical improvements. A total of two mechanical and one electrical bids were received. The total of the recommended base bids and alternates is \$413,071 which is within 10% of the engineer's project estimate.

Bid Tabulation

| | <u>HVAC</u> | <u>Alternate</u> | <u>Electrical</u> | <u>Alternate</u> |
|-----------------------------|-------------|------------------|-------------------|------------------|
| | Base Bid | H-1 | Base Bid | E-1 |
| General Temperature Control | \$358,000 | \$8,500 | | |
| Farber | \$326,400 | \$7,600 | | |
| Capital City Electric | | | \$81,571 | -\$2,500 |

The project will begin immediately and will be completed in October without any disruption to the beginning of the 2011-12 school year. This project was identified and will be funded through the 2006 Bond Issue.

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

D-1-a Negotiated Agreement with Worthington Education Support Professionals

Recommended motion: "...to approve the negotiated agreement with the Worthington Education Support Professionals for the period June 30, 2011 – June 30, 2014."

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

E Calendar

| | | | |
|---------------|-----------------|------------------------------|-----------|
| July 8, 2011 | Special Meeting | Worthington Education Center | 7:30 a.m. |
| July 25, 2011 | Regular Meeting | Worthington Education Center | 7:30 p.m. |

F Adjournment