

WORTHINGTON SCHOOL DISTRICT  
BOARD OF EDUCATION

Regular Meeting  
Worthington Education Center

November 16, 2011  
7:30 p.m.

AGENDA AND ADMINISTRATIVE STAFF  
MEMORANDUM

Item

A-1-a Call to Order

(Schare)

A-1-b Welcome and Introduction

President Schare will introduce Board Members Jennifer Best, David Bressman, Julie Keegan, Charlie Wilson, Superintendent Thomas Tucker, Treasurer Jeff McCuen and Student Board Representatives Josh Cook, Shweta Ravi and Zoe Myers.

(Schare)

A-1-c Pledge of Allegiance

(Schare)

A-2-a Approval of Agenda

(Schare)

Recommended motion: "...to approve the agenda of the regular Board of Education meeting."

Additions or deletions to agenda

a. \_\_\_\_\_

b. \_\_\_\_\_

## BOARD OF EDUCATION RECOGNITION

The Board of Education values the opportunity to publicly recognize staff and students for their service to this district and the school community. We appreciate your attendance and ask that you remain seated through the duration of the recognition portion of the agenda.

### A-3-a Board Recognition

Recommended motion: "...to recognize Susanna Harris, Worthington Kilbourne High School student, for her service project to honor Veterans of WWII."

(Keegan)

## INFORMATION AND PROPOSALS

### B-1-a First Reading – Board Policy IGBA, Programs for Students with Disabilities

Executive Director of Administrative Services, George Joseph will present the first reading of modifications to board policy IGBA.

### B-1-b Visitor Comments

The school board and administrative staff encourage and appreciate citizen interest in meetings of the board of education. This section of the agenda is designed to hear the views of citizens about their schools and items on the agenda.

Persons wishing to address the board may make written requests in advance of the meeting or indicate their name, address and the item which they wish to address on the Visitor Form located along with tonight's agenda materials. Each speaker is asked to address the board at the visitor's podium so the speaker's remarks may be clearly heard. The speaker should give his or her name and address and limit comments to five minutes. The board meeting is being digitally recorded.

We provide a time for citizen remarks at every regular meeting. At no time do we allow particular grievances about an employee be aired. These remarks will be declared to be out of order and will be terminated when they are made about a specific employee. Any such discussion is not allowed in a public meeting, but may be discussed in an executive session at the board's discretion.

Board members may ask questions of the speaker for information or clarification and may or may not make comments in response to a speaker's remarks. No board member has the power or authority to act for the board; therefore, no response from an individual board member should be interpreted as an official action.

Requests for information about any subject should be made in writing to the board president or superintendent. Requests for information at the board meeting will be referred to the superintendent for review and report to the board.

Thank you for your cooperation.

B-1-c Board/Committee Reports, Announcements, and Updates

ACTIONS RECOMMENDED BY THE TREASURER

C-1-a Approval of Minutes

Recommended motion: "...to approve the minutes of the October 24, 2011 regular meeting, as indicated in Enclosure C-1-a."

C-1-b Monthly Financial Report

Recommended motion: "...to approve the Financial Report for the month ending October 31, 2011, as submitted by the treasurer." See Enclosure C-1-b.

C-1-c Appropriation Transfers (Modifications)

Recommended motion: "...to authorize the following appropriation transfers (modifications), as presented by the treasurer."

<u>FUND</u>	<u>OBJECT</u>	<u>11/16/2011</u>
001	100-Personal Services	
	200-Benefit	
	400-Purchased Services	\$413.00
	500-Supplies	(\$413.00)
	600-Equipment	
	700-Replacement	
	800-Dues/Fees	
	900-Other Uses of Funds	
<b>TOTAL</b>		<u>\$0.00</u>

ACTIONS RECOMMENDED BY THE SUPERINTENDENT – ROUTINE BUSINESS

C-2-a Resignation

Recommended motion: "...to accept the following resignation:

CLASSIFIED PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
ANDERSON, CONTINE Effective 10/11/2011	Bus Driver Transportation	Job Abandonment

SUPPLEMENTAL PERSONNEL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
HAIMERL, MARK Effective 11/01/2011	Wrestling Assistant Coach Worthingway Middle	Personal
STEPHEN, ANDREW Effective 11/01/2011	Tennis Boys Head Coach Thomas Worthington HS	Personal"

C-2-b Employment

Recommended motion: "...to employ the following personnel:

CLASSIFIED PERSONNEL – NON-CIVIL SERVICE

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
BERRY, TERESA J. Effective 11/07/2011	Special Ed. Assistant Bluffsview Elementary Class 10 Step B Pay \$18.30 Full-time	New position for site needs

CLASSIFIED PERSONNEL – PROVISIONAL

<u>Name</u>	<u>Assignment</u>	<u>Reason</u>
CALLICOAT, ROBERT M. Effective 11/07/2011	Bus Driver Transportation Class 13 Step A Pay \$19.45 Part-time	Fill vacancy

SUPPLEMENTAL CONTRACTS

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Thomas Worthington HS</u> Swimming Varsity Assistant	DICKINSON, MAURA	2.50	0	553.70	1384.25
Wrestling Assistant Coach	WALKER, WILLIAM	3.50	0	553.70	1937.95
Mock Trials Head Advisor	NICK, PAUL	2.00	2	609.07	1218.14
Jazz Band Director	ALEXIS, RYAN	4.00	5	692.13	2768.52
Pep Band Advisor	KLABUNDE, LAWRENCE	3.00	13	913.61	2740.83
<u>Worthington Kilbourne HS</u> Winter Percussion Director	COURTRIGHT, MICHAEL	4.50	11	858.24	3862.08
<u>McCord Middle</u> Wrestling Assistant Coach	BENNETT, MARK	2.50	1	581.39	1453.48
Math Counts Advisor	MEYER, NICOLETTE	1.50	6	719.81	1079.72
<u>Worthingway Middle School</u> Wrestling Middle School Assistant Coach	HAMPTON, CODY	2.50	0	553.70	1384.25
Basketball Girls Head Coach 8 <sup>th</sup>	SHOOK, ERICA	3.75	0	553.70	2076.38
Math Counts Club Advisor	MCKINNEY, ERIN	0.75	0	553.70	415.28
Math Counts Club Advisor	SMITH, COLLIN	0.75	0	553.70	415.28
Musicals Assistant Director	HIXON-REED, SARAH	1.00	0	553.70	553.70

<u>Position</u>	<u>Name</u>	<u>Unit</u>	<u>Step</u>	<u>Pay/Unit</u>	<u>Total Pay</u>
<u>Kilbourne Middle School</u> Power of the Pen	TROTH, ROBIN A.	1.00	0	553.70	553.70
Basketball Girls Head Coach 7 <sup>th</sup>	DAVIS, QUINTINA	3.75	0	553.70	2076.38
<u>District</u> Intramurals – Slate Hill	BENEDICT, JOHANNAH	0.75	0	553.70	415.28
Intramurals – Slate Hill	EARLEY, LISA	1.50	2	609.07	913.61
Intramurals – Slate Hill	HIESTAND, MOIRA	0.75	2	609.07	456.80”

C-2-c Contract Adjustments

Recommended motion: “...to adjust the following contracts:

CLASSIFIED PERSONNEL – STATUS CHANGE

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
BAILEY, JOHN Effective 11/07/2011	Custodian Wilson Hill Class 7 Step 0 Pay \$16.43 Part-time	Custodian Worthington Hills Class 7 Step 0 Pay \$16.43 Full-time	Fill vacancy
BARTHOLOMEW, NANCY Effective 11/07/2011	Bldg/Inst. Asst. Brookside Class 10 Step E Pay \$19.57 Part-time	Bldg/Inst. Asst. Worthington Estates Class 10 Step E Pay \$19.57 Full-time	Fill vacancy”

### C-2-d Performance Contract

Recommended motion: "...to authorize performance contracts to staff members for participation in the following activity:

#### Diploma of Distinction – TWHS

Performance contract in the amount of \$450.00 to Jennifer Stone to serve as Diploma of Distinction (DD) Advisor at Thomas Worthington HS. Advisor will review the specific department requirements and provide feedback and recommendations. Once department expectations are established and revised, the advisor will create an application explaining the process for students. The advisor is responsible for distribution of the DD Applications by November 1, 2011, identifying the departments that are participating on a cover letter. The advisor will cross reference evidence from each student's application with the outline from each department. In addition, the DD Advisor will work closely with advisors from National Honor Society because of overlap between recognition programs. The activity is funded through the General Fund.

#### Science Olympiad Advisor - TWHS

Performance contract in the amount of \$1200.00 to Jason Cervenec to serve as Science Olympiad Advisor at Thomas Worthington HS. Advisor agrees to coordinate a TWHS High School Science Olympiad program that includes running practice sessions, selecting competitions in which to participate, matching students with appropriate events, and procuring and organizing materials and equipment. This activity is funded through the General Fund.

#### Science Olympiad Advisor - WKHS

Performance contract in the amount of \$1200.00 to Jason Cervenec to serve as Science Olympiad Advisor at Worthington Kilbourne HS. Advisor agrees to coordinate a WKHS High School Science Olympiad program that includes running practice sessions, selecting competitions in which to participate, matching students with appropriate events, and procuring and organizing materials and equipment. This activity is funded through the General Fund.

#### Safety Patrol Advisor – Worthington Hills

Performance contract in the amount of \$225 to Brian Morgan to serve as Safety Patrol Advisor. Advisor agrees to recruit students to participate on the Safety Patrol, hold meetings to train students on safety procedures, and supervise students' performance at road crossings. This activity is funded through the General Fund.

Student Council or Student Leadership Advisor

Performance contract for \$112.50 to the following certified staff members to serve as Student Council or Student Leadership Advisor. The Advisor agrees to hold elections for Student Council officers and representatives, plan activities with students to meet school objectives, and provide instruction on the democratic process of government. This activity is funded through the General Fund.

Worthington Hills Elementary

Brian Morgan

Greg Ross

Performance contract for \$75.00 to the following certified staff member to serve as Student Council or Student Leadership Advisor. The Advisor agrees to hold elections for Student Council officers and representatives, plan activities with students to meet school objectives, and provide instruction on the democratic process of government. This activity is funded through the General Fund.

Slate Hill Elementary

Carmie Hazlett - (Deb Todd resigned)

Mentor Advisory Committee

Performance contract in the amount of \$500.00 to Patti Schlaegel for representation on the Mentor Committee as per the negotiated master agreement. This activity is funded through the General Fund.

Auditorium Coordinator

Performance contract in the amount of \$2500 to the following certified staff members to serve as Auditorium Coordinator for first semester. Coordinator agrees to operate basic auditorium systems (including but not limited to lights, sound, projector with training provided); troubleshoot systems when not functioning properly; identify necessary repairs and communicate with proper personnel; meet with building administration to review upcoming events and schedule auditorium; communicate with school organizations and outside groups to process and complete rental agreements and facilities reservation forms (scope of rental, auditorium requirements, set-up etc.); manage all auditorium events (some events may be delegated as determined by scope and needs); monitors safety and security of facility. This activity is funded through the General Fund.

Joseph Parise – WKHS

Craig DuPlain - TWHS



**ACTIONS RECOMMENDED BY THE SUPERINTENDENT – NEW BUSINESS**

**C-3-a Approval of Volunteers**

Recommended motion: "...to approve the following individuals as volunteers of the Worthington School District, and to extend the appreciation of the board and administration for their service to students and staff:

Margaret Allen	Lucia Gerstmann	Sean Luzader	Bill Romine
Cynthia Armstrong	Peter Gerstmann	Lauren McCormick	Zack Schaeffer
Ronald Balconi	Jake Guthrie	Brenda McGuire	Suzanne Scott
Glen Bare	Elizabeth Hague	Bonita Meadows	Carole Shaffer
Terry Bare	Mark Haimerl	Kelly Meara	Christine Shaner
Scott Baxter	Lynnette Hames	Betty Menear	Priscilla Shifflette
Donna Biehn	Robert Hames	Carey Miller	Kathryn Stengel
Joshua Bomser	Kayli Hamilton	Michelle Miller	Glennon Sweeney
Clare Brofford	David Hanks	Jennifer Monroe	Koretta Tennant
Kenneth Carey	Christina Harris	Angie Mosby	Craig Ullmann
Dawn Clouse	Suzanne Hawkins	Mike Mramor	Michelle Umali
Audrey Clumm	Leslie Hollins	Carolee Noonan	Michelle Vickers Yoke
Michele Craft	Elizabeth Iczkowski	Yoko Oko	Saisudha Vidapanakal
Eva Dale	Gwen Isaly	Steve Otto	Barbara Wickham
Danielle Downie	Colleen Jones	Abramo Ottolenghi	Helen Williams
Melissa Dunn	Amy Kelley	Nicholas Peck	Samantha Williams
Judith Earich	Marsha Kozimer	Sherry Peck	Maria Wineinger
Dorie Eisenman	Dorothy Kraus	Hemalatha Rao	Marilyn Wollett
Shawn Falgiano	Paul Kraus	Georganna Reinbold	Taylor Wucinich
Kathrin Fellows	Scott LaGrande	Norman Rike	Sachiyo Yoroizuka"
Michele Franke	Lindsay LaRue	Suzanne Rippel	
Corey Garris	Mark Lehman	Brian Robinson	

**C-3-b Acceptance of Donations**

Recommended motion: "...to accept the donations from the individuals and organizations listed below and to extend the board of education's and administration's appreciation to the individuals and members of these groups for their generosity and support."

<u>Name</u>	<u>Donation Value</u>	<u>Beneficiary</u>	<u>Purpose/Gift</u>
Mr. and Mrs. Tim Dove	\$ 100.00	Slate Hill	Cash donation
Trident-Design	\$ 335.00	Slate Hill	Waterers, chargers and organizers

All gifts and donations to the school district or to student activity clubs and organizations are considered at the building or department level and then reviewed for appropriateness by the central office administration. Once a gift is approved by the superintendent, it is recommended to the board of education for formal acceptance.

C-3-c Continued Enrollment of Senior Moving Out of District

Recommended motion: "...to approve the continued enrollment of Brittany Bunn, a senior, whose legal guardian has moved from the Worthington School District."

Brittany is currently enrolled at Worthington Kilbourne High School. Because her parent had to move out of the Worthington School District Brittany and the family would like to complete the senior year in Worthington Schools and graduate with the class of 2012.

According to the Ohio Revised Code, 3313.64(F), "Any child under the age of twenty-two whose parent has moved out of the school district after commencement of classes in the child's senior year of high school is entitled, subject to the approval of the district board, to attend school in the district in which the child attended at the time of the parental move for the remainder of the school year and for one additional semester or equivalent term." Furthermore, BOE policy states that the student must have attended at least four semesters in Worthington Schools and have achieved at least junior status. This student meets these requirements.

This is the fourth such request this school year.

ACTIONS RECOMMENDED BY THE BOARD OF EDUCATION

REQUESTS / QUESTIONS / CONCERNS FROM THE BOARD

D      Calendar

November 28, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.
December 12, 2011	Regular Meeting	Worthington Education Center	7:30 p.m.

E      Adjournment