


INSTRUCTIONS ON HOW TO UPDATE YOUR STUDENT(S) EMERGENCY DATA FOR 2016-17

This needs to be updated every school year by September 1st.

Update Emergency Data Review

- Updates after 06/13/16 are valid for the coming year.
- New students registering before 06/13/16 will need to review the information one more time before school starts

Steps

- Go to District website: www.worthington.k12.oh.us
- Click on the Login icon in the upper right. 
- Enter Parent User Name and Password. If you do not know your parent information, click on the Parent Account Recovery Link at the bottom for the cloud image and enter the email where you receive Worthington Schools messages. If your email is not found, you may email support@wscloud.org and provide your name, your student(s) name(s) and the school(s) they attend

Welcome to W-Cloud

The Parent Password Recovery link will return your userID/password if there is a match on the email address.



Username:

Password:

LOGIN

- Once logged in, click on Emergency Data Review



Annual Emergency Data Review

Click each link below to View/Verify/Change data.	Completed Date
Parent/Guardian and Primary Household	Required
Emergency Contacts	Required
Students (and other household children)	
* You may ignore any children not attending school in the coming year.	
<input type="text" value="Student Name(s)"/>	Locked
	Locked

Students Display locked until Parent/Guardian and Emergency Contact Info has been reviewed.