



Thomas Worthington High School  
300 W. Dublin Granville Road  
Worthington, Ohio 43085  
[www.worthington.k12.oh.us](http://www.worthington.k12.oh.us)

## **Directions for Completing Emergency Data Review & Paying Fees Online**

Please complete emergency contact information and pay school fees for your child(ren) online for the 2021 - 2022 school year. In order for students to receive their schedule, completion of this process by parents or guardians is required.

### **EMERGENCY DATA REVIEW (This is required for every Worthington student every year)**

- Visit Worthington District website: [www.worthington.k12.oh.us](http://www.worthington.k12.oh.us)
- Click "Portal Login" icon in the "Find it Fast" section.
- Enter parent username and password (If these are unknown, email a request to [support@wscloud.org](mailto:support@wscloud.org), including parent name and child's name(s).
- Click "Emergency Data Review" icon. (If "Emergency Data Review" icon is not on the screen, click "Home" at the bottom of the page.)
- Proceed through screens to review/update data.

When complete, click **Submit**.

**Note:** Address changes will be processed through the Worthington Education Center.

- Go to Worthington District site: [www.worthington.k12.oh.us](http://www.worthington.k12.oh.us).
- Click "Welcome Center" tab.
- Under "Specialized Enrollment Forms" click "Are you moving?" for the Change of Address form that is to be completed and returned to the Welcome Center with required documents.

Please contact Kate Weber, TWHS Registrar, at 450-6304 or at [kweber@wscloud.org](mailto:kweber@wscloud.org) for any custody updates/changes.

### **PAYING FEES WITH MYPAYMENTSPLUS.COM**

With [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) you can:

- Manage your student's school fees
- Make payments to meal account and see meal purchase history
- View upcoming fees and activities
- ***NOTE: \$65 school fee (plus \$35 for seniors) may not be paid until it is posted on your account.*** Please do not submit this payment before it is posted, or it will be applied to your child's meal account.
- Pay for your student's school activities/athletic participation and fees, and parking fee in addition to any past due fees/fines from prior years
- Use a debit or credit card for payment

Signing up is free and easy! Visit [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com) or follow these steps:

- Visit Worthington District website: [www.worthington.k12.oh.us](http://www.worthington.k12.oh.us)
- Look for the My Payments plus link under the Parent Resources Section.
- Log in using your MyPaymentsPlus username and password. If needed, you can click "Forgot Password?" under the Sign In button and follow instructions to retrieve your information.
- If you have not set up a MyPaymentsPlus account, click "Register a FREE account" and follow the onscreen instructions
- Add your student by using their Student ID number (their I.D. number is found on Infinite Campus on the first screen after you log in)
- Follow onscreen instructions to complete registration and/or payment.